

City Administrator Report

City of Lake Forest Park

Date: January 14, 2021

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department

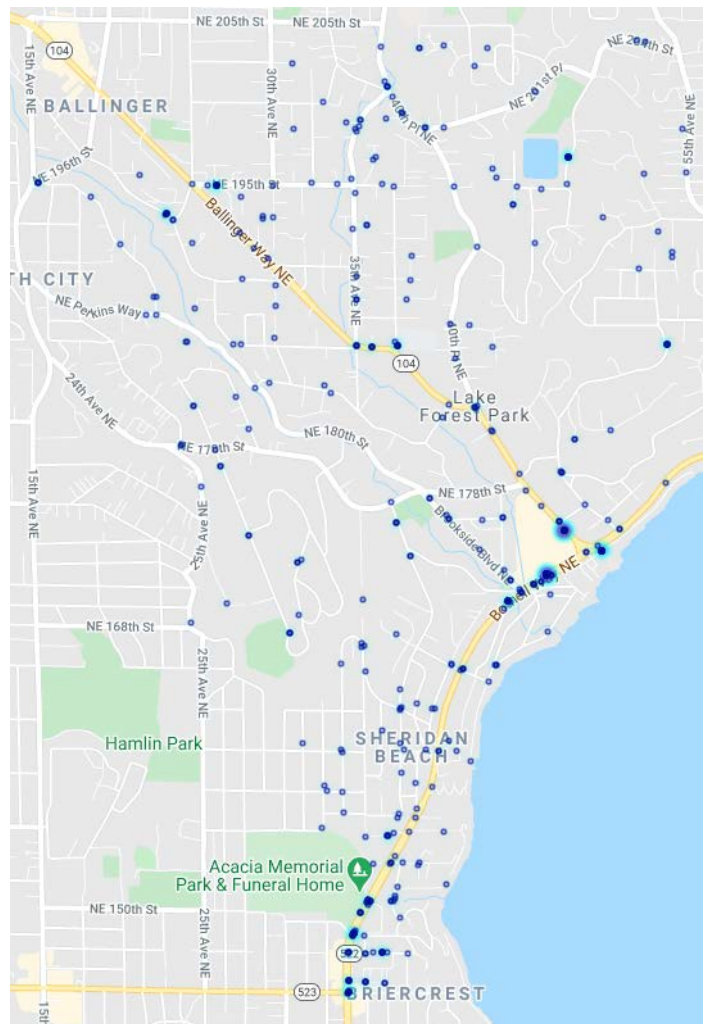
Notable calls.

Officers responded to a juvenile incident. The juvenile attempted to stab their mother, then ran away. The mother indicated she does not feel safe at home with juvenile; however, she was reluctant to cooperate with police. An officer located the juvenile at a residence in Shoreline. After working with both juvenile and the mother, the juvenile was transported to Children's Hospital for mental health issues rather than being arrested.

A party consisting of active-duty military members and juveniles was found at an Airbnb. An intoxicated juvenile fled on foot when officers arrived. The juvenile was detained, and a parent was contacted and released to local family member.

Police calls for service heatmap for the month of December 2020:

Each blue dot is a call for service generated by dispatch or an officer. This map represents 662 calls for service incidents in December.



The 6th Annual Shop with a Cop event was conducted on December 21. Santa, his Elves, and the Chief of Police delivered over 100 gifts to 10 families consisting of 10 nominated children and their siblings for a total of 26 kids. This year, instead of taking the kids to Target for a day of shopping, the school family advocate for Brookside Elementary and LFP Elementary nominated 5 deserving children from each school, and their families. She then collected all their information, including a gift "Wish List." Police employees completed all the shopping, wrapping, and sorting of all the gifts. Each family was also given a \$100 Target gift card to use for anything else they needed. All this was possible due to very generous donations by the LFP Rotary, the LFP Police Officers Guild, and former Chief Sutton.



- **Meetings**

- II. **Internal City Information**

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- III. **Council Information**

IV. Response to Citizen and Council Comments

Contract Reporting

Legislative Update

V. Community Events

Upcoming City Sponsored Events

[Free Styrofoam Recycling Event!](#)

Sunday, January 10, 2021, 9:00 AM - 1:00 PM @ City Hall

The City of Lake Forest Park is partnering with Albertsons for a FREE Styrofoam Recycling Drop-Off Event! This one day event will take place January 10, 2021, 9:00 AM to 1:00 PM in the City Hall parking lot. Recycling must be clean, dry, empty, and free of tape. Restrictions do apply, look for the #6 or EPS symbol to make sure your styrofoam is accepted. Please wear your face coverings and follow social distancing protocols.

VI. Meetings Calendar

[City Council Committee of the Whole Special Meeting \(virtual meeting\)](#)

January 9, 2021, 9:00 AM - 3:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda for details on how to participate in the meeting.

[Planning Commission Meeting \(virtual meeting\)](#)

January 12, 2021, 7:00 PM - 9:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Work Session Meeting \(virtual meeting\)](#)

January 14, 2021, 6:00 PM - 7:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Regular Business Meeting \(virtual meeting\)](#)

January 14, 2021, 7:00 PM - 9:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Hall Closed \(Martin Luther King Jr. Day Holiday\)](#)

January 18, 2021, 9:00 AM - 5:00 PM

CANCELLED - City Council Budget & Finance Committee Meeting (virtual meeting)

January 21, 2021, 6:00 PM - 7:30 PM

City Council Special Meeting (virtual meeting)

January 21, 2021, 7:00 PM - 9:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

City Council Committee of the Whole Meeting (virtual meeting)

January 25, 2021, 6:00 PM - 8:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

City Council Regular Business Meeting (virtual meeting)

January 28, 2021, 7:00 PM - 9:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.