

City Administrator Report

City of Lake Forest Park

Date: September 10, 2020

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

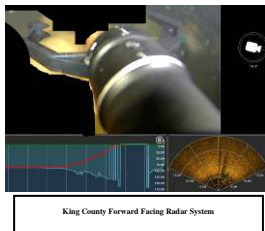
Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update

Police Department

Officers contacted a victim at the LFP Mall who told them two males had pointed handguns at him. He also described that several other vehicles were following him. Officers determined subject was suffering from drug-induced psychosis and sent him to the hospital for evaluation and treatment.

Officers responded to several calls of a female subject creating a disturbance at various businesses or acting strange in the mall area. Female ultimately stole items from Albertson, fled on foot when contacted and attempted to force her way onto a Metro bus. Officers were unable to determine if mental health issue in addition to drug use. Female sent to hospital for evaluation and treatment.



A drowning occurred in Lake Washington within the borders of LFP. The victim was on a boat with several family members when he jumped into the water. He was unable to swim back and eventually went under. After a three-day search using forward facing radar, King County Harbor Patrol found the victim in 93 feet of water. Victim was recovered and turned over to the King County Medical Examiners Office at the Civic Club. LFP detectives will handle the death investigation portion.

Police Support

The police department continues to get amazing support from our citizens. We have families, individuals, and local businesses dropping off food for the officers on a regular basis. We get frequent cards and letters of support and it is a huge morale booster. We even had a community member make a trophy for the officers!



- Meetings

- II. Internal City Information

- III. Council Information

Engineering Department Update 9/2/20

Lyon Creek Culvert L60 Replacement Project: The general contractor Redtail is scheduled to close the road on or about Sep. 10 depending on all the overhead utilities being moved out of the way. The temporary relocation of overhead utilities has caused a several week delay. The “fish window” for work in the stream ends Sep. 30 and so it will be all hands on deck once Redtail is allowed to proceed with excavation.

Lyon Creek Culverts L80-90 Replacement Project: Design consultant Gray & Osborne and city staff have been working with WSDOT to ensure both culvert designs are coordinated together and to ensure the design allows for the intersection realignment at 185th/SR 104 contemplated in the preferred option for that intersection in the Safe Highways study. Current activity involves accounting for utilities within the project site and designing sanitary sewer modifications necessary to avoid conflict with the culvert, which will be very deep.



City staff working with G&O have completed and submitted an RCO fish barrier grant application for culvert construction funding.

Animal Acres Picnic Shelter

Accord Contractors have completed the foundation, columns and roof structure and the stone column cladding is being completed this week. Contractor reports favorable comments by passersby. Construction will be completed by the end of the summer.

Sound Transit 3

Staff continues to work with ST on their preliminary design. A citizen concerned about the effect of transit riders parking in the neighborhood of the NE 165th Street transit station has expressed interest in a neighborhood parking permit program. ST staff have agreed to study the topic of justification for double length transit stations at NE 165th as the case for them has not been adequately communicated.



If there are any questions or concerns with ST’s project, those can be forwarded to the City Engineer and discussed with the ST project team.

SR 104/40th Place NE Roundabout

An advertisement for design consultant statements of qualifications was placed Sep. 2, proposals are due (postmarked) Sep. 22. This project is fully funded and scheduled for construction in the summer of 2022.

WSDOT Safe Routes to School Funding

Safe Routes to School grant funding applications were submitted in July to WSDOT for the Brookside Elementary project on 37th Ave. NE and the Lake Forest Park Elementary project, also on 37th. We are awaiting the outcome of those applications.

Lake Forest Park Town Center/Burke-Gilman Trail Connector

Test hole installation has been delayed due to Merlone Geier's desire that the possible discovery of contaminated soil not be disclosed to other parties. We continue to attempt to work the issue, still. Merlone Geier has finally agreed this week to allow surveying on the property.

IV. Response to Citizen and Council Comments

Contract Reporting

Legislative Update

The Administration was informed this week that the City will be receiving an additional \$198,000 in CARES funding to cover costs associated with COVID-19.

Other

The Administration will be presenting the Lake Front Property to the RCO Board for potential grant funding to complete the purchase from Forterra.

The fish window was extended through the end of September to allow for the completion of the 178th Culvert Project (L60).

V. Community Events

The first annual ShoreLake Battle of the Bands was a success! There were 8 great finalists for the drive-in experience. Over 50 cars attended the event, it was a hit and all were excited for next year's Battle of the Bands! More event info here: <https://bit.ly/2Qs1VOu>



- **Upcoming City Sponsored Events**

VI. Meetings Calendar

[Planning Commission Meeting \(virtual meeting\)](#)

September 8, 2020, 7:00 PM - 9:00 PM. This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[Tree Board Special Meeting \(virtual meeting\)](#)

September 9, 2020, 7:00 PM - 9:00 PM. This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Work Session Meeting \(virtual meeting\)](#)

September 10, 2020, 6:00 PM - 7:00 PM. This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Regular Business Meeting \(virtual meeting\)](#)

September 10, 2020, 7:00 PM - 9:00 PM. This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Budget & Finance Committee Meeting \(virtual meeting\)](#)

September 17, 2020, 6:00 PM - 7:30 PM. This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Committee of the Whole Meeting \(virtual meeting\)](#)

September 21, 2020, 6:00 PM - 8:00 PM. This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Budget & Finance Committee Special Meeting \(virtual meeting\)](#)

September 22, 2020, 6:00 PM - 7:30 PM. This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[Parks and Recreation Advisory Board Meeting](#)

September 23, 2020, 7:00 PM - 8:00 PM. This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Budget & Finance Committee Special Meeting \(virtual meeting\)](#)

September 24, 2020, 6:00 PM - 7:00 PM. This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Regular Business Meeting \(virtual meeting\)](#)

September 24, 2020, 7:00 PM - 9:00 PM. This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.