

City Hall  
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Judge  
Jennifer J. Grant

Dear Potential Jurors,

Jury trials have resumed in our court. Trials are the cornerstone of the justice system, critical to fair hearings, and a key constitutional guarantee for all. Our court has taken exhaustive steps to protect the health and safety of jurors by following the directions of state, local and national health officials. Please review and save this letter for important information about jury service.

**1. YOU MUST RETURN YOUR QUESTIONNAIRE FORM WITHIN 7 DAYS AFTER RECEIVING IT – (PLEASE WRITE YOUR JUROR # ON THE QUESTIONNAIRE)**

Please keep a copy of your summons and your juror identification number (JN#) for future reference. You must return your jury questionnaire within 7 days. You can complete the questionnaire online at <https://www.cityofflp.com/formcenter/>.

**2. TO FIND OUT IF YOU WERE SELECTED FOR JURY QUESTIONING**

At 5 pm, on the Friday before the Tuesday trial start date, please check the court's webpage [www.cityofflp.com/147/municipal-court](http://www.cityofflp.com/147/municipal-court). If you have been chosen, you will see your juror number listed in a panel. The website will give instructions on when and how to appear for questioning and join the Zoom video. We will send the video link to your email address (please check your spam folder before calling the court).

**3. JURORS WILL BE QUESTIONED DURING VOIR DIRE ON VIDEO**

Jury questioning, called "voir dire", will be done via Zoom video platform from your personal home computer. If you do not have a home computer or laptop, please call (206) 957-2871 and ask to speak with our Jury Coordinator. When questioning is completed and the panel of six (and one alternate) are chosen, they will be attending the trial in person, in the courtroom.

**4. HEALTH AND SAFETY MEASURES AT CITY HALL AND THE COURT**

The health policy for the Court is under advisement. Seated jurors will be given the Court's mask and health policy during jury selection.

If you have any questions, please do not hesitate to contact the court.

Sincerely,

Judge Jennifer J. Grant  
Presiding Judge

***OUR MISSION***

**Dedicated to the fair and impartial administration of justice and equal access for all individuals.  
Committed to serving with respect, competence and efficiency.**