

City Administrator Report

City of Lake Forest Park

Date: June 11, 2020

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update

Public Works

Public Works continues vegetation management throughout the city.

Removed all the shrubs that were run over in the medium planter SR-522 @ NE 153rd St.

Added two new traffic bollards on the pedestrian connection between NE 145th St & NE 147th St due to vehicles using it as a cut through.

Vandalism:

Lyon Creek Preserve: repaired the viewing deck rails again.

Removed paint graffiti on the SR-522 bridge walkway 15300 block.

Employee Wellness Program

Six members of the City Hall staff formed a team and joined the AWC "Step-into-Spring Challenge" during the month of May. This was the spring challenge that is part of the AWC WellCity program. Team members logged their steps or sync'd their FitBits daily to an app on their cell phones and competed with 340 other Washington city teams. The Lake Forest Park team logged over one million steps in May and ended in 138th place.

The AWC WellCity is an annual program, requiring City employees to participate in a variety of healthy activities. If the City meets the WellCity standards over the course of the year, the City gets a 2% discount on its medical premiums through AWC.

- **Meetings**

II. Internal City Information

Police Department

On 05/26/20 Officers responded to Balaton Condos at the request of a King County fire investigator. Fire had responded to 9-1-1 calls and discovered a suspicious fire in a bedroom. The adult son of the homeowner had set several small fires in a bedroom, left on foot and was later involuntarily committed by Shoreline PD. The father also reported an earlier possible DV assault involving a hammer. Detective unit and Fire are investigating.

Engineering Department Update 6/5/20

Lyon Creek Culvert L60 Replacement Project: Project construction contract documents with Redtail, LLC have been fully executed. A preconstruction conference will be scheduled in the next two weeks with construction anticipated to begin in late June.

Lyon Creek Culverts L80-90 Replacement Project: Design work for the LFP culverts continues apace.

Animal Acres Picnic Shelter

Project construction contract documents with Accord Contractors have been fully executed. A preconstruction conference will be scheduled in the next two weeks with construction anticipated to begin in late June.

SR 104/40th Place NE Roundabout

Staff are creating a Request for Qualifications advertisement to begin the design consultant selection phase. Construction is scheduled for 2022.

Sound Transit 3

Staff continues to participate in ST's organizational meetings as they meet with residents whose homes are likely to be affected by ST3 and participate in various topics concerning design constraints, utilities, and land use. ST has been evaluating a proposed intersection configuration at SR 522/SR523 that reduces the number of eastbound to northbound left turning lanes from two to one. LFP staff have cautioned ST and staff of adjoining cities that LFP already has a significant cut-through traffic problem and an initial view of this proposal would appear to worsen the current situation. If there are any questions or concerns with ST's project, those can be forwarded to the City Engineer and discussed with the ST project team.

PSRC Federal Funding

Staff delivered a presentation on 6/1 to members of the King County Project Evaluation Committee scoring the nonmotorized projects submitted for federal transportation funding on 4/30 for this year's biennial competition for federal transportation grant funds under the Congestion Mitigation and Air Quality category. Staff had previously submitted screening forms on March 25 for the two projects; (1) 37th Ave. NE from 165th-178th fronting Brookside

Elementary, and (2) 37th Ave. NE/NE 187th Street fronting LFP Elementary. For Non-Motorized projects, \$4.26 million is available for each of two years in King County. Results of the project scoring will be available on 6/25.

WSDOT Safe Routes to School Funding

WSDOT has issued its Call for Projects for Pedestrian and Bicycle Safety and Safe Routes to School grant programs. SRTS applications are due on July 20, 2020. Staff will be monitoring the outcome of the PSRC non-motorized project competition to see how the two SRTS projects fared. It is anticipated we will apply for SRTS funding for both those projects.

Lake Forest Park Town Center/Burke-Gilman Trail Connector

Test hole installation for soil character and water table investigation began Monday 5/4. This will be completed 5/7 and will resume in late June for four more test holes.

III. Council Information

IV. Response to Citizen and Council Comments

Contract Reporting

Legislative Update

V. Community Events

- **Upcoming City Sponsored Events**

V. Meetings Calendar

City Council Budget & Finance Committee Meeting (virtual meeting)

June 18, 2020, 6:00 PM - 7:30 PM @ This meeting will be held virtually.

City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to view the meeting.

City Council Committee of the Whole Meeting (virtual meeting)

June 22, 2020, 6:00 PM - 8:00 PM @ This meeting will be held virtually.

City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to view the meeting.

CANCELED Parks and Recreation Advisory Board Meeting

June 24, 2020, 7:00 PM - 8:00 PM @ Meeting canceled

City Council Regular Business Meeting (virtual meeting)

June 25, 2020, 7:00 PM - 9:00 PM @ This meeting will be held virtually.

City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to view the meeting.