

City Administrator Report

City of Lake Forest Park

Date: June 27, 2019

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update

- Meetings

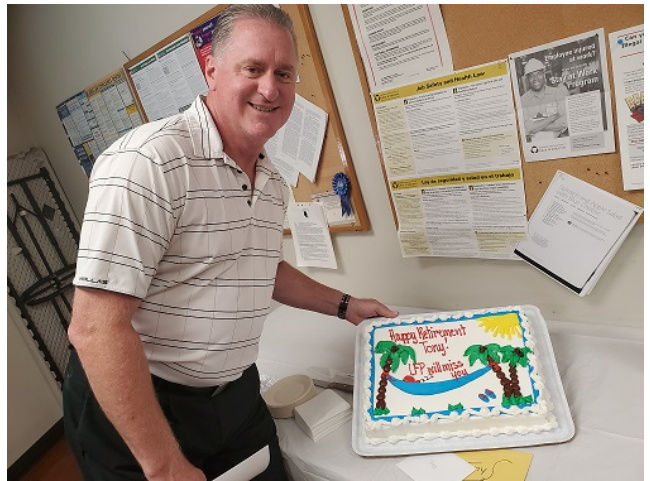
II. Internal City Information



Public Works Superintendent Scott Walker developed a new planting plan at Admiral Miguel Grau Seminario Statue. The Public Works team installed additional irrigation and plants.

Busy Week in the Police Department

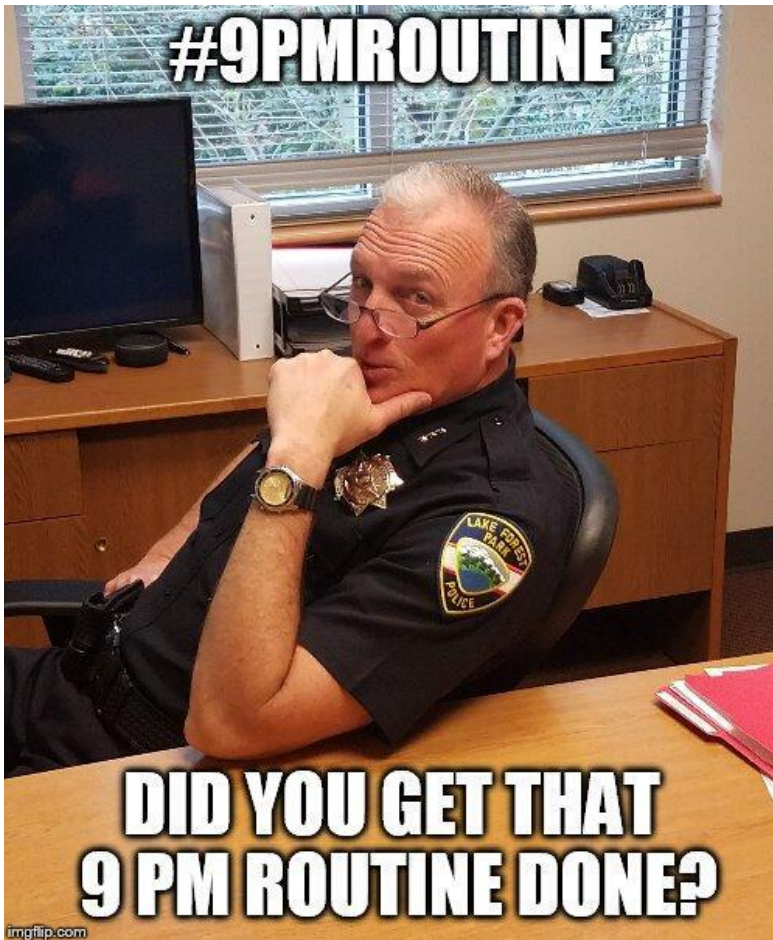
With the retirement of Detective Tony Matthews on the 20th, an award to Chief Sutton by the Coalition of Small Police Agencies, and keeping up with the #9PMRoutine campaign, it was a busy week in the Police Department!



Congratulations, Tony! You'll be missed!



Chief Sutton Receives an Award from the Coalition of Small Police Agencies, in recognition of his service to the group over the years.



Enough said!

Public Records Request Corner

To date, the City and Police Department have received 235 public records requests. Staff from various departments have spent over 200 hours responding to these requests. While some requests can be responded to the same day, others may take several months, or longer. On

several occasions, we have enlisted the service of our legal counsel to review and redact records to ensure that records responsive to these requests are releasable to the requester. In 2019, legal fees total over \$17, 900. If you have questions regarding the public records request process, please contact Public Records Officer/City Clerk, Evelyn Jahed. Public records requests can be submitted to: PublicRecords@ci.lake-forest-park.wa.us.

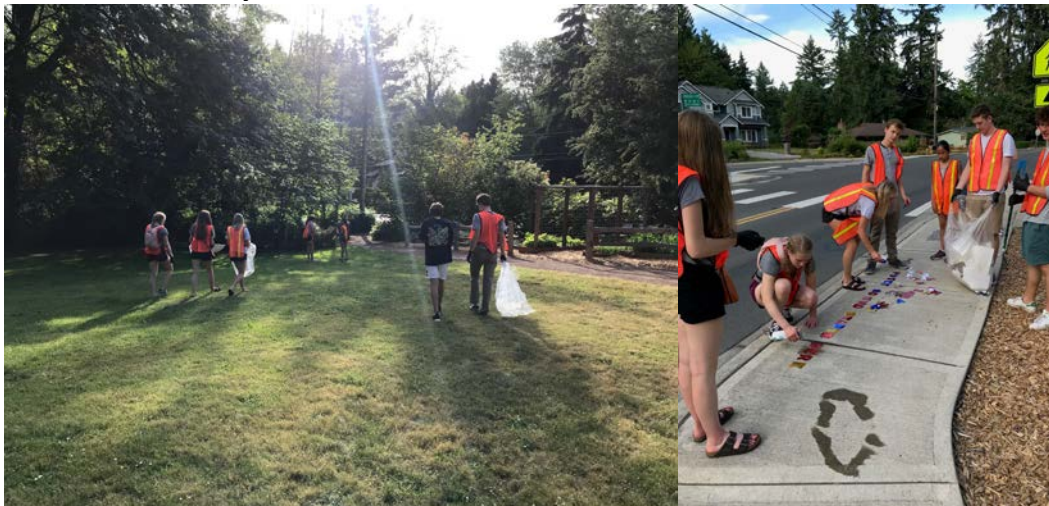
III. Council Information

IV. Response to Citizen and Council Comments

Contract Reporting

Legislative Update

V. Community Events



The Lake Forest Park Youth Council celebrated their final meeting of the school year by eating pizza, picking up trash, and installing RainWorks stencils along the sidewalk of 178th and Pfingst Animal Acres Park. Next time it rains, stop by the Park to see what stormwater messaging and shapes you can see!

- **Upcoming City Sponsored Events**

- **Parks and Recreation Advisory Board Meeting**

- June 25, 2019, 7:00 PM - 8:00 PM @ City Hall

- **City Council Regular Business Meeting**

- June 27, 2019, 7:00 PM - 9:00 PM @ City Hall

- **Tree Board Meeting**

- July 3, 2019, 7:00 PM - 9:00 PM @ City Hall

- **City Hall Closed (Independence Day Holiday)**

- July 4, 2019, 9:00 AM - 5:00 PM @ City Hall

- **Planning Commission Meeting**

- July 9, 2019, 7:00 PM - 9:00 PM

City Council Work Session Meeting

July 11, 2019, 6:00 PM - 7:00 PM @ City Hall

City Council Regular Business Meeting

July 11, 2019, 7:00 PM - 9:00 PM @ City Hall

City Council Budget & Finance Committee Meeting

July 18, 2019, 6:00 PM - 7:30 PM @ City Hall

City Council Committee of the Whole Meeting

July 22, 2019, 6:00 PM - 8:00 PM @ City Hall

Parks and Recreation Advisory Board Meeting

July 23, 2019, 7:00 PM - 8:00 PM @ City Hall **City Council Regular Business Meeting**

July 25, 2019, 7:00 PM - 9:00 PM @ City Hall