

# City Administrator Report

## City of Lake Forest Park

Date: June 13, 2019

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson  
Leadership Team

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The City Administrator Report is meant to provide the council, staff, and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

### I. Intergovernmental and local issues update

#### 1. Meetings

### II. Internal City Information



Public Works team members taking care of sight distance issues and clearing ditch lines. May and June are busy with vegetation management.



Public Works conducts animal welfare check – a report of a mother duck acting distressed at the McAleer Creek bypass sent Public Works into rescue mode. It was discovered that ducklings were stuck in the drainage pipe and mom was outside the pipe quacking for help. All little ones were rescued and released near mom in the creek.



Striperite Contractors completed edge line on NE 201<sup>st</sup>/NE 197 on Saturday June 1 with the assistance of Public Works team. This is a new product that we are trying out that has small raised profile and reflective beads to assist the motoring public.



Whispering Willow Park, June 3. Peamouth ("peamouth chub" or "peamouth minnows") are in the minnow and carp family and grow to about a foot long. Thousands of peamouth move from Lake Washington to its tributaries every spring in April or May to spawn. They remain there for less than two days before heading back to the lake. And if you happen to look into a stream when they are spawning, you'll be shocked at how many fish there are. City of Bellevue's Stream Team actually has a "Peamouth Patrol," wherein volunteers count them each spring!



A large amount of graffiti was reported to the P.D. on June 3, Public Works is scheduled to have this cleaned by the end of the week.



### **Bike Month Recap**

May was Bike Everywhere Month and the "LFP – The Wheel Thing" team had 10 team members riding this year. Since 2009, the City of Lake Forest Park has participated in Bike Month. It's one of the events included in the City's wellness program, which in turn helps reduce our health insurance costs. The team members were able to log a total of 868 miles for the month, which was 79 miles more than last year. Based on the "Greenhouse gas reporting: conversion factors 2017," the team saved roughly 253 LBS of CO<sub>2</sub> from going into the environment during May. While the challenge is over, the team continues biking to work.

### **Emergency Training**

All employees will be attending training in June to "Stop the Bleed". This class will be taught by Carl Lunak and will provide valuable life-saving skills in life threatening emergencies.

### **III. Council Information**

### **IV. Response to Citizen and Council Comments**

#### ***Contract Reporting***

#### **Legislative Update**

The Cities of Lake Forest Park and Kenmore will be holding an end of session reception for our legislative delegation at Kenmore City Hall on June 18, 2019 from 6:00 – 7:30 p.m.

### **V. Community Events**

#### **Choose to Reuse!**

**June 22, 2019, 10:00 AM - 2:00 PM @ City Hall**

## Upcoming City Sponsored Events

### **City Council Committee of the Whole Special Meeting**

June 10, 2019, 6:00 PM - 8:00 PM @ City Hall

### **Planning Commission Meeting**

June 11, 2019, 7:00 PM - 9:00 PM

### **City Council Work Session Meeting *canceled***

June 13, 2019, 6:00 PM - 7:00 PM @ City Hall

### **City Council Regular Business Meeting**

June 13, 2019, 7:00 PM - 9:00 PM @ City Hall

### **City Council Special Joint Meeting with Kenmore - Post State Legislative Session Event**

June 18, 2019, 6:00 PM - 7:00 PM @ Kenmore City Hall

### **City Council Budget & Finance Committee Meeting**

June 20, 2019, 6:00 PM - 7:30 PM @ City Hall

### **City Council Committee of the Whole Meeting**

June 24, 2019, 6:00 PM - 8:00 PM @ City Hall

### **Parks and Recreation Advisory Board Meeting**

June 25, 2019, 7:00 PM - 8:00 PM @ City Hall

### **City Council Regular Business Meeting**

June 27, 2019, 7:00 PM - 9:00 PM @ City Hall