

# City Administrator Report

## City of Lake Forest Park

Date: January 24, 2019

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson  
Leadership Team

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The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

### I. Intergovernmental and local issues update

- Meetings

### II. Internal City Information



This beautiful print of the Pacific Salmon of North America was given to our Director Public Works in the early 2000 from the LFP Stewardship Foundation for the city's ongoing efforts in environmental recovery. The Director had the print framed and it is in his office today.



Public Works conducting pavement repair on Forest Park DR NE using a torch down method due to the slight dampness on the pavement.

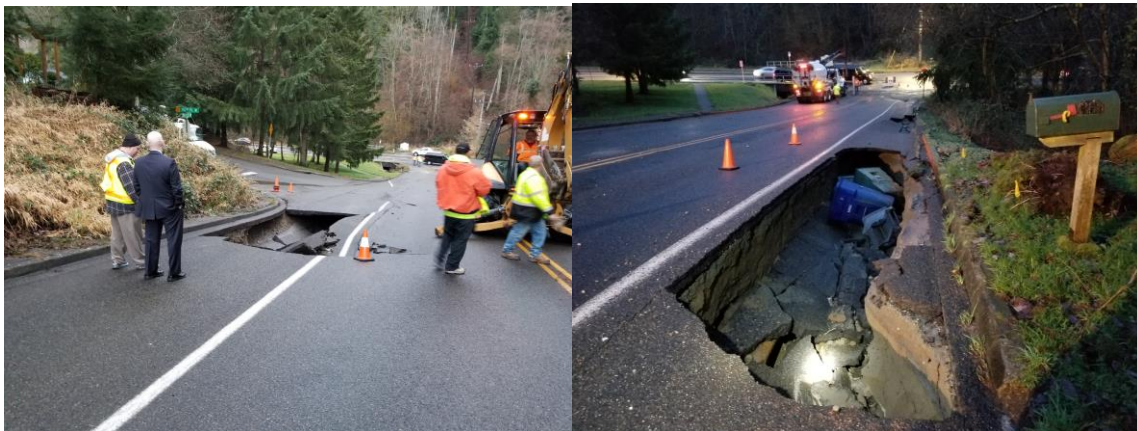


Pothole repair on 26<sup>th</sup> Ave NE and additional surface water berm for directing the sheet flow to the catch basin.





Catch basin & asphalt berm repair to assist in catching surface water sheet flow on 47<sup>th</sup> Ave near NE 178<sup>th</sup> St.



January 17, Mountlake Terrace had a water main break that impacted the street and drainage at NE 205<sup>th</sup> St in the 3600 block. MLT crews responded to make repairs. Department of Ecology was notified as Lyon Creek was impacted.

On January 17, 2019, the City's Traffic Calming Team (Frank Zenk, Steve Sutton, Neil Jensen, Paul Armbrust, and Brett Shock) met to discuss current projects. Here is a synopsis of what was discussed:

**37<sup>th</sup> Ave NE / NE 157<sup>th</sup> to NE 165<sup>th</sup>**

- 1- Reviewed new speed/volume data – consistent with previous studies
  - a. Volume is high
  - b. Truck Traffic is significant

- 2- Reviewed possible calming alternatives
  - a. Traffic Circles
  - b. Pinch Points
  - c. Chicanes
  - d. Speed Humps
- 3- Brett will finalize his proposal and recommendations
- 4- Set an open house for the neighborhood to review options and the report
- 5- Project is within the Safe Streets Area

**NE 160<sup>th</sup> / 30<sup>th</sup> Ave NE to 35<sup>th</sup> Ave NE**

- 1- Reviewed Request for Service/Complaint
- 2- Reviewed installed calming measures
- 3- Discussed alternatives
  - a. Traffic Circles
- 4- Brett will provide updated cost of installation

**NE 201<sup>st</sup> St / NE 203<sup>rd</sup> PL**

- 1- Reviewed Request for Service/Complaint
- 2- Reviewed Completed Tech Memo and installed calming measures
- 3- Discussed an alternative data gathering method
  - a. Video Study approved - \$750 one day study
- 4- Chief will speak to the complainant and determine the best location for the study
- 5- Brett will look at the volume data and pick the day

**35<sup>th</sup> Ave NE Speed Humps**

- 1- Working well
- 2- PD will install the speed/volume device to determine impact

**NE 184<sup>th</sup> at 51<sup>st</sup> Ave NE**

- 1- Reviewed the Tech Memo
  - a. Speed higher than road should have
  - b. Enforcement locations limited
- 2- Install additional speed signs with "orange flags"
- 3- Install thermo speed signs on the pavement
- 4- Add this location to the temporary Active Speed Sign list and flag for permanent sight in the future
- 5- Add to PD speed trailer deployment location

### III. Council Information

January 16 Public Hearing on the DEIS for the Town Center Plan – Approximately 120 people attended the public hearing that started at 6:30 PM as scheduled on Wednesday evening in the Council Chambers. Public testimony began around 7:00 PM after a presentation by Consultants Mandi Roberts, Otak, and Sarah Saviskas, Fehr & Peers. A total of 27 people signed up to provide verbal testimony. Planning Director Bennett conducted the hearing and most speakers abided by the three-minute limit and all were able to be heard before 8:30. Jamas Gwilliam of Merlone Geier was present and spoke. Mayor Johnson was also in attendance and closed the meeting with an expression of appreciation to those who had attended.

Shoreline Master Program (SMP) Periodic Review and Update – Department of Ecology has approved a grant of \$15,000 to the City for the periodic review and update of the City's SMP. This is a state-mandated review. Mayor Johnson signed the grant agreement and a professional services agreement with The Watershed Company (TWC) in the amount of \$22,500 to conduct the review and update of the current SMP. TWC assisted the City with the last SMP update which was adopted by the Council in 2013. Cost beyond the grant amount will be covered by the Planning Department Professional Services budget.

### IV. Response to Citizen and Council Comments

#### Contract Reporting

#### Legislative Update

### V. Community Events

#### Job & Resource Fair

January 30, 2019, 12:00 PM - 4:00 PM @ Northshore Fire Department Headquarters Station 51

#### • **Upcoming City Sponsored Events**

##### Parks and Recreation Advisory Board Meeting

January 22, 2019, 7:00 PM - 8:00 PM @ City Hall

##### City Council Regular Business Meeting

January 24, 2019, 7:00 PM - 9:00 PM @ City Hall

##### City Council Special Retreat

January 26, 2019, 9:00 AM - 12:00 PM @ City Hall

##### City Council Special Committee of the Whole Meeting

January 28, 2019, 6:00 PM - 8:00 PM @ City Hall