

City Administrator Report

City of Lake Forest Park

Date: April 28, 2022

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Staffing:

Officer Juan Robles has completed his field training and is out on the road solo. Ofc. Robles started in June 2021. As you can see, it takes a while for a new officer to go through an extensive training program and is a large investment for our city.

He will continue to be evaluated by his supervisor throughout his probationary period with monthly reviews.

Congrats, and say hi when you see him out in the community!



**THANK YOU,
DISPATCHERS!**
NATIONAL PUBLIC SAFETY
TELECOMMUNICATORS WEEK

The week of April 11 was National Public Safety Telecommunicators Week. Lake Forest Park Police Department recognized and celebrated a special group of dedicated public servants. They are our heroes

behind the headsets, and they are some of the most resilient, compassionate, and hard-working professionals in our field. Officers took some “goodies” over to Bothell dispatch to enjoy.

Notable Calls/Incidents:

Officers responded to a missing person report. Officers and Detectives from both LFP and Kenmore worked with KC Marine Unit for several days until the subject was located in Kenmore. King County is working the active investigation.

Officers responded to multiple calls regarding an aggressive subject with possible mental health issues. During each contact officers were able to de-escalate the subject and clear him from the area to a safe location.

Officers responded to the theft at Ross Stores. When the suspect was contacted by police, he fled on foot towards Bothell Way NE. Officers caught up with the subject who indicated he was upset he was “being chased just for theft.” The suspect had multiple warrants out for his arrest. He was arrested, processed, and booked into Snohomish County Jail.

The LFP Town Center has requested officers for off-duty work on the mall property to patrol in response to escalating thefts from the stores. The property management is providing the overtime pay for the off-duty officers.

Water Safety on Lake Washington:

An LFP resident reported a middle school aged child associated with a Kayaking club, practicing their discipline on Lake Washington. As the resident watched, the kayaker got caught up in some fishing nets that a local tribe had placed out in the lake, which caused his kayak to overturn. It was reported that the fishing nets were unusually close to the shoreline and may have contributed to the kayaker not being aware of their placement. It was fortunate that the kayaker was wearing a safety/life vest as they struggled to get back on the overturned kayak. As other kids from the kayaking club tried to assist, the resident ran out to their dock, where they made contact with the kayaker. He was able to get them to swim to the dock where he assisted with getting them out of the water. The child was very cold and beginning to lose feeling in their extremities. The resident used blankets to warm the child up as the coach arrived to assist.

This is a reminder that Lake Forest Park passed Ordinance 1222, which requires users of human powered watercraft to wear U.S. Coast guard approved personal flotation devices while on the water, with some exceptions. Lake Forest Park residents on the shoreline of Lake Washington have been great safety stewards of the lake, watching boaters and swimmers over the years. Remember to wear a life vest, have partners when swimming or boating, and remember the water may be very cold!

II. Internal City Information

III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

Nothing new to report at this time.

VI. Legislative Update

DNR Urban Forestry Grant Awarded to Lake Forest Park

The State Department of Natural Resources has awarded a \$14,200 grant to the City for the purposes of conducting the follow-up iTree survey. This is a tree inventory of fixed-radius sample plots around the city, repeating measurements made in 2010. The new data from these 120 randomized plots will be compared with the record of tree removals to provide an estimate of changes in the population of large trees in the city.

The grant award is based on a 50% by match the City. The roughly \$28,000 budget includes hiring a consultant to handle the organizational and technical aspects of the inventory in addition to an intern. The grant can also help cover addition hours for the City Arborist to oversee the project. That position has been vacant since March 10th of this year. Interviews with potential candidates occurred this week and an offer will likely be made in the next two weeks. A request for qualifications is being published this month to start the consultant selection process. For more information about the projects receiving grants in this 2022 Urban Forestry Grant cycle, see the recent edition of DNR's newsletter Tree Link:

<https://dnrtreelink.wordpress.com/2022/04/13/urban-forestry-grant-awards-selected-for-2022-funding-cycle/>

VII. Community Events

The cities of Bothell, Kenmore, Lake Forest Park and Shoreline partnered to celebrate communities shining bright with the 2021 Winter Porch Light Parade. Washington Recreation & Park Association (WRPA) awarded the group for a Program Excellence Spotlight Award for Innovative Programming. The Winter Porch Light Parade ran December 1 through December 31, 2021, the group plans to continue this program into 2022. These four cities invited their communities to create light displays that became part of a virtual map, marking the many holidays and traditions celebrated during the winter season.



The primary goal of this program was to provide free, virtual winter programming that provided our communities with an opportunity to connect with one another, unleash their creativity, bring joy to households and neighborhoods, and get outdoors in a safe and physically distant way that improved mental health amidst a global pandemic. We had 88 community members, businesses, and organizations participate with a light display across four cities, and nearly 6,500 individuals used the map 56,000 times to tour the displays throughout the month of December.

A highlight video can be watched from here: <https://youtu.be/MQEKQxw0Qj4>

VIII. Upcoming City Sponsored Events



Mid Sound Fisheries Enhancement Group is excited to announce that we are accepting applications for this year's Community Action Training School!

[Community Action Training School](#) (CATS) seeks to empower community members to be the change they wish to see in the world. The program provides a robust series of FREE classes + field experiences addressing important watershed and salmon recovery issues—watershed health, water quality, native plants, salmon restoration challenges—and supports attendees in the design and implementation of (required) stewardship action projects within their own communities.

Online application [here](#). Or visit the website at: <https://www.midsoundfisheries.org/>

IX. Meetings Calendar

[Climate Action Committee Meeting \(virtual meeting\)](#)

This meeting will be held virtually. Please see the Zoom link on the agenda once it is posted.

May 3, 2022, 7:00 PM

[More Details](#)

[Tree Board Meeting \(virtual meeting\)](#)

May 4, 2022, 7:00 PM - 9:00 PM

This meeting will be held virtually. Please see the Zoom link on the agenda once it is posted.

[More Details](#)

[City Council Special Meeting - Council Retreat](#)

May 7, 2022, 9:00 AM - 1:30 PM

This meeting will be held in person and will also be able to be attended via Zoom. Please see Zoom link on the agenda once it is posted.

[More Details](#)

[Planning Commission Meeting \(virtual meeting\)](#)

May 10, 2022, 7:00 PM - 9:00 PM

This meeting will be held virtually. Please see the Zoom link on the agenda once it is posted.

[More Details](#)

[North King County Coalition on Homelessness](#)

May 12, 2022, 1:00 PM - 3:00 PM

This meeting will be held virtually.

[More Details](#)

[City Council Work Session Meeting](#)

May 12, 2022, 6:00 PM - 7:00 PM

This meeting will be held virtually. Please see the Zoom link on the agenda once it is posted.

[More Details](#)

[City Council Regular Business Meeting](#)

May 12, 2022, 7:00 PM - 9:00 PM

This meeting will be held virtually. Please see the Zoom link on the agenda once it is posted.

[More Details](#)