

City Administrator Report

City of Lake Forest Park

Date: March 24, 2022

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

II. Internal City Information

Police Department

Notable Calls/Incidents:

Officers encountered two suspicious subjects running on SR522. Only one stopped when contacted. Subject appeared high on narcotics and was actively hallucinating. Subject refused all offers for services and left scene on foot.

Officers a contacted subject sleeping in a vehicle. Subject stated he was homeless and had nowhere to go. Subject refused all offers of assistance and services. Officers contacted a subject sleeping in the doorway of local business blocking access. Subject refused all offers of assistance and services. Subject left on foot.

Officers contacted a subject leaving a secured apartment complex carrying multiple bags. Officer made contact due to multiple package and mail thefts at this location. Subject stated he had arrived in town the previous day and was walking to Seattle. Due to current legislation officer unable to detain and investigate further.

Officers received a report of a transient causing disturbance at a local business that was refusing to leave. Subject left prior to PD arrival.

Officers responded to out-of-control juvenile who had been armed with a knife after an assault on a parent. Officers deescalated the situation and the juvenile successfully transported to hospital

Officers located a subject attempting to camp in Grace Cole Park. Subject left the area after a warning was given.

Officers contacted subject in parking lot of local business, appearing to have been burning something. The subject has an officer safety caution attached to his name. The subject refused to speak with officers further and left on foot.

Officer discovered multiple instances of recent graffiti on Bothell Way NE. Information was forwarded to Public Works for removal.

Officers were given a note that made threats to harm people. Upon investigation it was determined the note was written by a subject with developmental delays in an effort to get another subject in trouble.

Officers assisted with locating missing suicidal subject who was later transported to hospital for treatment.

Officers located vehicle that had just been involved in a burglary in Bothell. Vehicle refused to stop; officers were unable to pursue.

Community

Sergeant "Red" Parrish supporting Girl Scout Troop 41395 with their cookie sale fundraiser. The troop is using the proceeds to buy new Pjs and underwear for underprivileged kids.



Staffing

Two officers are on medical leave or light duty and cannot be deployed on the road. Two officers continue through their field training program and should be ready to be deployed in April. This currently means 4 officers are not able to be deployed in the field.



30 Years! Work anniversary celebrations acknowledge an employee's value, knowledge, and accomplishments, and on March 6, the Lake Forest Park Police Department recognized Lee Freeman, for thirty years of dedicated service to our police department and to our City.

Lee started on March 6, 1992, as a dispatcher, when Lake Forest Park Police Department employed only five full-time patrol officers and a few reserve officers. The city was smaller, and the 911 calls were more sporadic. Lee's job was to answer 911 calls, dispatch the officers, and complete the proper paperwork. In 2001,

Lee left dispatch and became a full-time police records specialist. Her job became more complex, and Lee excelled in processing police records, performing a variety of clerical and administrative tasks, assisting officers and police managers with administrative duties, and assisting the public. Thank you Lee!

- III. Council Information**
- IV. Response to Citizen and Council Comments**
- V. Contract Reporting**
- VI. Legislative Update**
- VII. Community Events**
- VIII. Upcoming City Sponsored Events**
- IX. Meetings Calendar**

[Tree Board Meeting \(virtual meeting\)](#)

April 6, 2022, 7:00 PM - 9:00 PM

[More Details](#)

[Planning Commission Meeting \(virtual meeting\)](#)

April 12, 2022, 7:00 PM - 9:00 PM

This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[More Details](#)

[North King County Coalition on Homelessness](#)

April 14, 2022, 1:00 PM - 3:00 PM

This meeting will be held virtually.

[More Details](#)

[City Council Work Session Meeting](#)

April 14, 2022, 6:00 PM - 7:00 PM

This meeting will be held virtually. Please see the Zoom link on the agenda, once it is posted.

[More Details](#)

[City Council Regular Business Meeting](#)

April 14, 2022, 7:00 PM - 9:00 PM

This meeting will be held virtually. Please see the Zoom link on the agenda, once it is posted.

[More Details](#)