

# City Administrator Report

## City of Lake Forest Park

Date: March 10, 2022

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

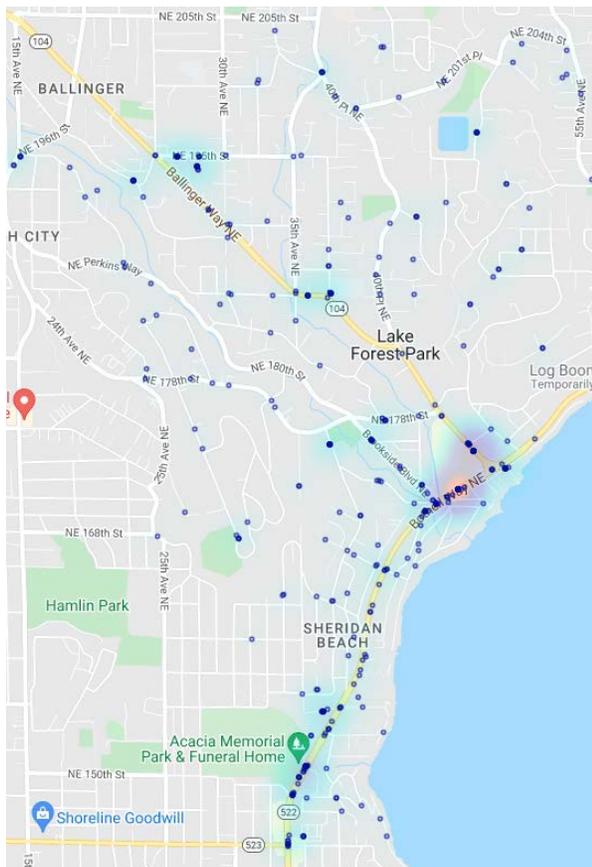
CC: Honorable Mayor Jeff Johnson  
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

### I. Intergovernmental and local issues update.

#### Police Department



#### Police incidents heatmap for February 2022:

Each blue dot is an incident generated by dispatch or an officer. This map represents **618** incidents in **February**.

#### Notable Calls/Incidents:

Type	Calls
Suspicious Circumstances	69
Theft	29
Welfare Check	21
Alarm	15
Disturbance	12
Traffic Accident	7

#### Notable Calls/Incidents:

Officers were dispatched to a possible suicidal subject in the parking lot of the Town Center. Officers found subject sitting in his vehicle with a handgun in his lap. The subject admitted to being

suicidal and officers called for medical aid. The subject went to the hospital for evaluation without incident.

Officers have been responding to the recent shooting location for disturbances involving multiple subjects. Most of the incidents have been unwanted subjects at the apartment that are not on the lease.

Bothell police had an incident with a carjacking suspect. The suspect crashed the stolen vehicle he was driving, and when a citizen tried to help, he stole their vehicle. Two more incidents of collisions and carjacking victims (who stopped to help) resulted in the suspect having access to a firearm from one of the victim vehicles. The suspect fled into LFP, where officers pursued the vehicle until it became too dangerous to continue. The suspect collided with another vehicle in Shoreline. This hit and run victim followed the suspect for 20 minutes. The suspect vehicle stopped and then fled on foot, at which time the victim then called 911. He was not located or apprehended.

An elderly subject suffering from dementia who was hallucinating, stated her home was on fire and a child was in the window. Officers contacted the mobile crisis after ensuring subject was safe and secure.

Officers were dispatched to an out of control 8-year-old. Officers assisted the family, and the child was taken to Children's Hospital by family members.

Officers assisted Edmonds PD with a missing endangered child, who had left during the school session. After several hours of searching and obtaining emergency cell phone location data, an LFP officer located the child walking down a street. He was reunited with their father, who was taking them to Children's hospital.

There was a recent catalytic converter theft, and two stolen vehicle recoveries. In one of the stolen vehicles, the vehicle had crashed into a resident's fence and a few bullet casings were found inside. A suspect also gained access to a secure mailbox unit at an apartment complex. The suspect pried open the secure unit and stole mail.

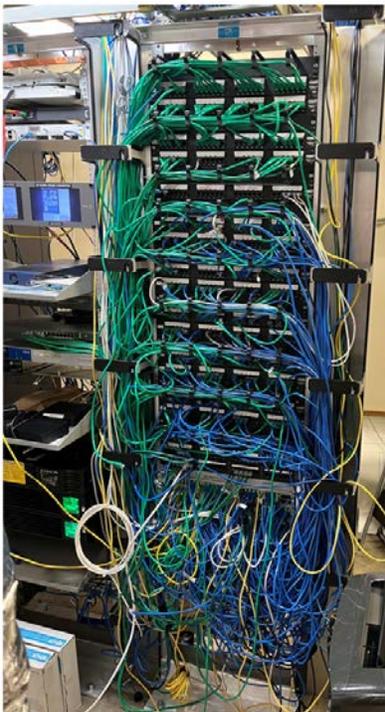
A daughter called her elderly grandmother several times over a span of several days, attempting to reach her grandfather. After approximately one week, the family went to the home and discovered the grandfather had been deceased for several days. Officers assisted the family with the grandmother who was also suffering from serious medical issues.

## **II. Internal City Information**

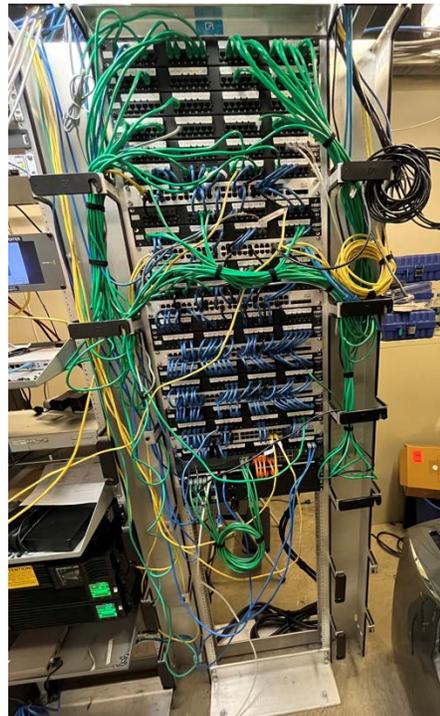
**Information Technology Department**

A major server room upgrade replacing the core switch was recently completed. The capital project was to upgrade the past end of life core switch that was currently in place, but also to organize the cabling and make sure all cables were accurately labeled on that entire server rack. The before and after pictures say it all. A big thank you to the KDH Consulting team for the incredible job they are doing as the City’s IT Consultant.

**Before**



**After**



**Municipal Services Department  
Passport Services**

During the month of January, we processed 259 passports with 180 photos, for a total revenue of \$11,945. For the month of February, we processed 262 passports with 186 photos for a total revenue of \$12,146.

Month	Passport Revenue	Photo Revenue	Total
January	\$9,065	\$2,880	\$11,945
February	\$9,170	\$2,976	\$12,146

**Records Requests**

For 2021 we processed 94 regular public records requests. The police department processed 103 records requests for a total of 197 public records requests. For 2022, so far, we have

received 26 public records requests, and the police department has received 24 requests for a total of 40 requests.

### **Public Works Department**

Public Works crews tackled the project of cleaning the tennis courts at Horizon View Park. What a difference between the before and after images. Many thanks to the crews that worked hard to create an inviting place to play.



**Before**

**After**

### **III. Council Information**

- The five city RADAR consortium (Bothell, Kenmore, Kirkland, Lake Forest Park & Shoreline), is exploring how this program may be expanded to address the growing need for crisis navigator support in the north end of King County.
- The same five city consortium is also researching options to provide a Regional Crisis Clinic in the north end of King County to provide intake services for persons experiencing crisis. This endeavor is part of the City's 2022 Legislative Agenda.
- A consortium of cities including Kenmore (lead agency), Kirkland, Lake Forest Park and Shoreline were awarded two grants through King County to support a feasibility study for a regional aquatic center to be centrally located between the member cities, providing an underserved need in north King County.
- Through the King County Conservation Futures Tax committee, the City of Lake Forest Park has been recommended to receive up to \$625,000 in funds to be allocated to the recently purchased lake front property. A portion of these funds

could be allocated to fund the public planning and design process. Final approval of this allocation is part of the King County budget process that the Administration will be following over the next several months.

#### IV. Response to Citizen and Council Comments

- The city building official received a call from the Puget Sound Air Agency Lead Inspector Kim Wells concerning the air quality at the Acacia Funeral Home. An open enforcement action is underway, and there are a number of enforcements. Site visits and further investigation are next for the agency.

#### V. Contract Reporting

#### VI. Legislative Update

The following bills remain under consideration. The Legislative session ends at midnight on March 10, 2022.

*Bills that continue to be under consideration:*

- **GMA Planning – Eight to Ten Years:** [House Bill 1241](#), sponsored by Rep. Davina Duerr (D-Bothell), pushes out the revision cycle for comprehensive plans updates from 8 to 10 years. This is a carry-over bill from the 2021 legislative session and has been heavily negotiated by AWC and WSAC, both of which support the bill. In addition to changing the revision cycle, the bill subjects the largest and fastest growing counties and cities within these counties to a 5-year check-in on key comprehensive plan elements, including housing, greenhouse gas, and vehicle miles traveled reductions (established in House Bill 1099). The bill provides a 6-month extension on the deadline for comprehensive plan updates for the first cycle of counties up for revision: King, Kitsap, Pierce, and Snohomish Counties. The bill was approved by the House by a vote of 55-43. The Senate advanced the bill out of the Senate Housing & Local Government Committee with no amendments, on a party-line vote and has been referred to the Rules Committee for further consideration.
- **Planning for Climate Change within the GMA:** [House Bill 1099](#), sponsored by Rep. Davina Duerr (D-Bothell), adds climate change mitigation as a goal of the Growth Management Act and establishes a climate change and resiliency element within the GMA. Most provisions only apply to the largest and fastest growing cities within the following counties: King, Pierce, Snohomish, Clark, Benton, Spokane, Thurston, Whatcom, and Kitsap Counties. Affected jurisdictions must include a greenhouse gas data(GHG) emissions reduction sub-element within the climate change and resiliency element established in the bill. The sub-element requires impacted jurisdictions to plan for specific actions that will reduce GHG emissions and vehicle miles traveled (VMT) within the jurisdiction. All jurisdictions fully planning under the GMA are also required to plan for climate resiliency; however, the bill was amended

- to allow existing and future FEMA Hazard Mitigation Plans to fulfill this requirement, which many local governments already have in place. Notably, the bill does not include a funding contingency clause which is of concern to local governments. Funding is needed to ensure locals are provided resources to complete the new planning requirements. The bill advanced out of the Senate Housing and Local Government Committee, and is scheduled to be voted on by the Senate Ways & Means Committee prior to the February 28<sup>th</sup> fiscal committee cutoff deadline.
- **Accessory Dwelling Units - Mandates:** [House Bill 1660](#), sponsored by Rep. Sharon Shewmake (D-Bellingham), as currently drafted, requires jurisdictions to allow one attached and one detached ADU on all lots of 4,500 SF or more in single-family zones. The bill also limits impact fees on ADUs to 50% of what would be imposed on a similar-sized principal unit, eliminates off-street parking requirements within ¼ mile of a major transit center, eliminates owner-occupancy requirements unless the ADU is used as a short-term rental or the owner chooses to rent the unit at less than 80% AMI, and establishes new minimum square footage requirements for ADUs. After significant debate on the bill ([click here](#) to watch), the Senate Housing & Local Government Committee approved the bill with one amendment clarifying that jurisdictions are not liable for enforcing HOA codes pertaining to ADUs. It is now in the Senate Rules Committee. [Click here](#) to view the most recent version of the bill.
  - **SEPA Exemption for Housing:** [Senate Bill 5818](#), sponsored by Sen. Jesse Salomon (D-Shoreline), would limit SEPA and other appeals for implementation of Housing Action Plans and other housing-related actions to increase residential building capacity. The Senate approved the bill 44-5. The House Environment & Energy Committee approved the bill with no amendments, and it is currently in the House Rules Committee. However, bill proponents have indicated that the bill will likely be further amended if it advances to be voted on by the ensure House of Representatives.
  - **REET Incentive for Density:** [House Bill 1157](#), sponsored by Rep. Jessica Bateman (D-Olympia), would offer jurisdictions a portion of the state real estate excise tax for modifying local codes to increase density. Cities would have the authority to designate one or more REET density incentive zones within certain parameters. Dwelling units that are then constructed within the zone would be eligible for a share of the state REET. Last year, HB 1157 passed the House by a vote of 93-4, but ultimately failed to pass. While this bill has not seen action this year, it was recently moved to the House floor calendar and could be voted on at any time. This bill could be considered necessary to implement the budget, therefore does not need to follow cutoff deadlines.
  - **Clarifying Police Reform Proposals**  
*Bills that continue to be under consideration:*
  - **Use of bean bags:** [House Bill 1719](#), sponsored by Rep. Dan Bronoske (D-Tacoma), clarifies that bean bags, rubber bullets, and other non-penetrative munitions can be used as a de-escalation tactic. Under current law, .50 caliber shotguns used to deploy less than lethal rounds are on the list of 'military equipment' that is not allowed for use by Peace Officers under HB 1310, passed in 2021. This bill was

written in collaboration with HB 1310 sponsors and law enforcement in response to oversight when drafting police reform legislation. There is extensive support by Law Enforcement agencies as well as community members and proponents of HB 1310. The bill passed the House by a vote of 95-0, and the Senate approved the bill 49-0 with no amendments. The bill will advance to the Governor's Office to be signed into law.

- **Community Caretaking Function:** [House Bill 1735](#), sponsored by Rep. Jesse Johnson (D-Federal Way), would clarify that deadly force may be used in the face of an immediate threat of serious injury against the officer or another individual and that physical force would be allowed under limited circumstances to ensure the safety of officers when taking a person into custody for civil or forensic commitment. It eliminates the broad provision regarding enforcement of a court order and more narrowly authorizes physical force in specific circumstances. It also modifies the provision allowing a peace officer to use physical force to the extent necessary to take a minor into protective custody by removing references to specific statutes. Instead, an officer may do so when "authorized or directed by statute." The bill has maintained extensive support in both the House and Senate from Law Enforcement agencies, cities and counties, non-profits, and community members. On January 28, the bill passed out of the House by a vote of 90-5 and the Senate approved the bill 49-0 with no amendments. The bill will advance to the Governor's Office to be signed into law.
- **Vehicular Pursuits:** [Senate Bill 5919](#), sponsored by Sen. Kevin Van De Wege (D-Sequim), addresses when vehicular pursuits are permitted by law enforcement. The bill has gone through significant changes throughout session and was once again amended by a striking amendment, which rewrites all sections of the bill and was voted out of the House Public Safety Committee. The language that defines how a pursuit is authorized continues to be extremely controversial among police reform advocates and many democrat legislators. The [latest version of the bill and summary of changes can be found here](#). Below are highlights of the changes:
  - As passed out of the Senate, pursuit was authorized in cases where the individual "poses a public safety risk" rather than is an "imminent threat to the safety of others." In the latest version, the definition was changed to "a threat of serious injury or death to another person."
  - The current version of the bill also restores the standard of "reasonable suspicion," rather than "probable cause," for an officer to engage in a vehicular pursuit however unlike the previous version, limits pursuits to when there is "reasonable suspicion" that a person in the vehicle has committed or is committing a violent offense, escape offense, or driving under the influence offense.
  - The current version of the bill includes requiring supervisory oversight of the pursuit, rather than supervisory control of the pursuit, as provided in current law and the previous version of the bill.
  - The bill is currently in the House Rules Committee.
  - **Defining Use of Force:** [House Bill 2037](#), sponsored by Rep. Roger Goodman (D-Seattle), has been identified as the preferred vehicle for the definition of "use of

- physical force”. HB 2037 defines “Physical force” as any act reasonably likely to cause physical pain or injury or any other act exerted upon a person's body to compel, control, constrain, or restrain the person's movement. Physical force does not include pat-downs, incidental touching, verbal commands, or compliant handcuffing where there is no physical pain or injury. The bill states that physical force can be used to protect against a criminal offense when there is probable cause that that the person has committed, is committing, or is about to commit an offense, and to prevent a person from intentionally fleeing or stop a person who is intentionally and actively feeling a lawful temporary investigative detention, provided that the person has been given notice that he or she is being detained. The bill is currently in the Senate Rules committee.
- **Co-Responder Training Program:** [Senate Bill 5644](#) establishes a co-responder learning academy in 2022 for individuals working in co-response programs to convene for training, networking, and sharing of best practices, including track offerings for different-sized jurisdictions and police-, fire-, and emergency medical services-based co-response programs. Four to six learning sites, where individuals interested in co-response can spend a day learning with an experienced co-response team, would be established across the state. The Department of Health is also directed to develop a certification specific to behavioral health professions working in the co-response field. Sen Wagoner sponsored [a substitute bill](#) that would direct the University of Washington to take over the responsibilities previously given to WASPC in this bill, including collaborating with stakeholders and developing an assessment of capacities and shortfalls. The substitute bill would also delay deadlines to 2023 and adds peer counselors to the list of participating entities. The bill was approved by the Senate unanimously and is now in the House Rules committee.
  - **Environment**  
*Bills that continue to be under consideration:*
  - **Strengthening Energy Codes:** [House Bill 1770](#), sponsored by Rep. Davina Duerr (D) at the request of Governor Inslee, would have done the following 1) implemented a *net-zero ready* requirement for all new construction beginning in 2034, meaning each project must reduce energy use by 80%, use all-electric equipment and appliances, implement electrical panel capacity and wiring for solar panels, and incorporate electric vehicle charging and battery storage, 2) allow local jurisdictions to adopt a new statewide ‘reach code’ for residential construction which cities, towns, and counties are currently preempted from doing. On February 23, the bill was amended and voted out of the Senate Environment, Energy & Technology Committee. The amended version of the bill removes the *net-zero ready* requirements and now only pertains to ‘reach codes.’ The bill will now proceed to the House Rules Committee.
  - **Reducing Greenhouse Gas Emissions in Buildings:** [Senate Bill 5722](#), sponsored by Sen. Joe Nguyen (D- White Center), would build upon the Clean Buildings Act to create new tiers of performance standards for buildings between 20,000-49,999

- square feet. Since introduction, the bill has been significantly amended to neutralize a majority of stakeholder concerns. On February 25, the bill had a public hearing in the House Appropriations Committee.
- **Organics Recycling:** [House Bill 1799](#), sponsored by Rep. Joe Fitzgibbon (D-West Seattle) aims to reduce food and yard waste in landfills by 75% by 2030. To achieve this goal, the bill would place several new requirements on local governments. AWC has published an updated article on the impacts to local governments, which can be found [here](#). The bill is scheduled for a public hearing on February 26 and a vote out of Committee on February 28.
  - **Zero-Emission Outdoor Power Equipment:** [House Bill 1918](#), sponsored by Rep. Nicole Macri (D-Seattle) as introduced would have prohibited state agencies and local governments from purchasing outdoor power equipment that is not zero-emission beginning in 2025. Covered equipment would have included items such as leaf blowers, wood chippers, and snow blowers. On February 25, the bill was amended and voted out of the House Finance Committee. The amendments significantly narrowed the bill, removing the requirement that state agencies and local governments must only purchase zero-emission outdoor power equipment and effectively is now only a sales and use tax exemption for zero emission outdoor power equipment.
  - **General Government**  
*Bills that continue to be under consideration:*
  - **Prejudgment Interest Costs:** [Senate Bill 5155](#), sponsored by Sen. Patty Kuderer (D-Bellevue), as introduced would have allowed interest on judgments for tortious conduct to begin to accrue from the date on which a person suffers an injury or loss. For a city, that means interest would have began to accrue before a claim was filed and before a city was made aware of the injury or loss. The Senate amended the bill to exempt public agencies and approved it 31-18. The House Committee on Civil Rights & Judiciary, however, amended the bill to add public agencies back into the bill. In this form, the bill is problematic for all public agencies. The bill was voted out of the House Appropriations committee and is headed to House Rules.
  - **Open Public Meeting Act:** [House Bill 1329](#), sponsored by Rep. Emily Wicks (D-Everett), was approved by the House by a vote of 79-16. This week, the Senate State Government and Elections Committee [significantly amended](#) the bill. A significant portion of the amended language came from another OPMA proposal, [HB 1056](#), which died earlier this session. The amended version of HB 1329 allows any public agency, which held at least some public meetings remotely prior to March 1, 2021, may continue to do so with no declared state of emergency. Although the Governor [announced](#) a less restrictive phase of the COVID-19 response to go into effect March 21, the [OPMA proclamation](#) will still be in place. However, once the Governor terminates the state of emergency or lifts the OPMA proclamation, this bill provides local governments the option to continue holding remote meetings. The bill has been referred to the Senate Rules Committee for further consideration.

- **Consolidated Local Permit Review Processes:** [Senate Bill 5964](#), sponsored by Sen. Mark Mullet (D-Issaquah), takes a different approach to streamlining permits. Notably, this bill would provide funding for local governments and highlights the need for new tools to support the complex planning policies that go beyond building codes as well as funding to help local governments convert from paper processes to electronic. Other provisions of the bill include exempting certain site permit alterations and the creation of a work group to study software to support online permitting. The Senate approved the bill 49-0. The House Local Government [further amended](#) the bill. It has been referred to the House Rules Committee for further consideration.

## VII. Community Events

## VIII. Upcoming City Sponsored Events

### IX. Meetings Calendar

#### [Planning Commission Meeting \(virtual meeting\)](#)

[More Details](#)

#### [North King County Coalition on Homelessness](#)

March 10, 2022, 1:00 PM - 3:00 PM

[More Details](#)

#### [City Council Work Session Meeting](#)

March 10, 2022, 6:00 PM - 7:00 PM

[More Details](#)

#### [City Council Regular Business Meeting](#)

March 10, 2022, 7:00 PM - 9:00 PM

[More Details](#)

#### [City Council Budget & Finance Committee Meeting](#)

March 17, 2022, 6:00 PM - 7:30 PM

[More Details](#)

#### [City Council Committee of the Whole Meeting](#)

March 21, 2022, 6:00 PM - 7:30 PM

[More Details](#)

#### [Parks and Recreation Advisory Board Meeting \(virtual meeting\)](#)

March 23, 2022, 7:00 PM - 8:30 PM

[More Details](#)

**City Council Regular Business Meeting**

March 24, 2022, 7:00 PM - 9:00 PM

[More Details](#)