

City Administrator Report

City of Lake Forest Park

Date: February 24, 2022

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department

Notable Calls/Incidents:

Officers responded to a reported shooting. Officers found a victim lying in the parking lot with a gunshot wound. As the scene could not be made secure, officers provided immediate medical care and then transported the victim by patrol vehicle to the waiting medics. Major Crimes Task Force responded and is assisting with this ongoing investigation. The victim is recovering at the hospital from multiple surgeries.

Officers responded to a fraud complaint and discovered the suspect used the names of several PD employees to defraud the victim of over \$300,000. The fraud occurred over a period of three weeks before the victim called police.

Officers responded to a theft at Starbucks. The suspect fled into Albertsons where she was detained and ultimately arrested. It was discovered the suspect had stolen from the Starbucks the previous five days, in a row, prior to police being called. The suspect is transient with mental health issues.

Officer responded to a hit and run where the victim confronted the driver who rear ended him. The at fault driver drove around the victim to leave the scene. The victim grabbed onto the suspect vehicle and was dragged, at high speeds, until he ultimately was thrown free. The victim

sustained significant injuries to his foot. The same vehicle (reported stolen) fled from officers two days later, however officers were unable to pursue due to current legislation.

Officers contacted a subject threatening suicide with a knife. Officers were able to successfully deescalate the subject and get him help.

II. Internal City Information

City Arborist Gives Notice

Ashley Adams has decided to resign from her position as LFP City Arborist to pursue self-employment as a consulting arborist and do some long-awaited traveling. In her recent message to the Tree Board she says:

I've learned so much in the last four years and have really enjoyed working with the Tree Board. Thank you for all your hard work and great ideas! I hope to stay connected after my departure to see what the Board accomplishes in the coming year(s).

As the City's first in-house arborist, Ashley has given form to the position and made it an integral part of the Planning and Building Departments. She is planning on attending the March Tree Board meeting and her last day of work will be March 10.

III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

VI. Legislative Update

VII. Community Events

VIII. Upcoming City Sponsored Events

IX. Meetings Calendar

[City Hall Closed \(Presidents' Day Holiday\)](#)

February 21, 2022, 9:00 AM - 5:00 PM

[More Details](#)

[Parks and Recreation Advisory Board Meeting \(virtual meeting\)](#)

February 23, 2022, 7:00 PM - 8:30 PM

[More Details](#)

[City Council Regular Business Meeting \(virtual meeting\)](#)

February 24, 2022, 7:00 PM - 9:00 PM

[More Details](#)

[Tree Board Meeting \(virtual meeting\)](#)

March 2, 2022, 7:00 PM - 9:00 PM

[More Details](#)