

City Administrator Report

City of Lake Forest Park

Date: January 13, 2022

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

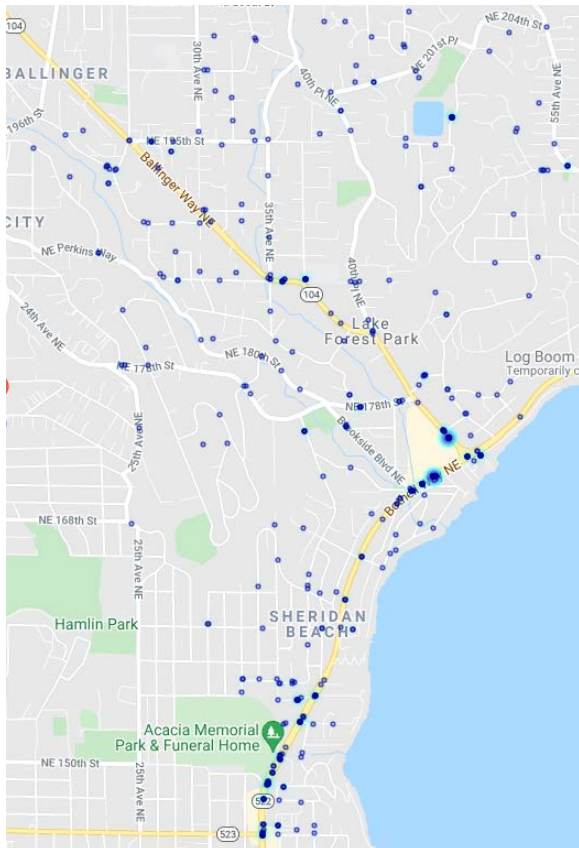
CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for December 2021:

Each blue dot is an incident generated by dispatch or an officer. This map represents **672** incidents in **December**.

Notable Calls/Incidents:

Type	Calls
SUSPICIOUS CIRCUMSTANCES	62
ALARM	25
WELFARE CHECKS	19
TRAFFIC ACCIDENT	18
THEFT	15

Notable Calls/Incidents:

Officers were asked to perform a welfare check on an individual who had not been seen for over a week and who's mailbox was overflowing. When officers arrived, they were able to see the subject through a window. They were not able to

get a response from the subject, who was not moving. With fire department assistance, officers were able to gain entry and determine the subject was deceased. Many disturbing illegal images depicting children and 30 firearms were in the residence.

Officers responded to a burglary at a local market. The suspect smashed a window, stole several items, including the cash register and fled. A related vehicle was located by an officer and seized while the subject ran away. Officers were unable to deploy a K9 track due to new law restrictions. After a search warrant was issued, the cash register, lottery tickets, illegal narcotics, a handgun, and other stolen items. The cash register and lottery tickets were returned to the very happy owner.



A suspect in our recent Thanksgiving Day burglary was in possession of the same or similar firearm at a theft in Seattle. This was after he was booked and released on our arrest with Kenmore. The suspect was taken into custody and booked. He is facing several charges including our LFP crimes.

Officers responded to a dangerous domestic violence assault where serious injuries were sustained to a mother and her daughter by the boyfriend. The suspect fled prior to police arrival and multiple attempts to locate him were unsuccessful. It was determined that the victims were at great risk staying in the home. Through the budgeted Safe Harbors program, Detectives were able to secure two nights at a local hotel for the family while they work with our DV advocate for further assistance. One of our detectives also purchased diapers for the family. <https://safeharborthshore.org/>

Community Service:

Sgt. Parrish was out scraping ice from the sidewalk near one of the elementary schools when he was observed by a local reporter. This story illustrates how Sgt. Parrish and all the LFP officers try to go the extra mile to keep all our citizens safe.

<https://lftowncrier.com/g/lake-forest-park-wa/n/58967/above-and-beyond-call-duty>



The 2021 Holiday with Heroes, “Shop with a Cop” event is in the books! With the generous donation from Lake Forest Park Rotary Club, officers from the Lake Forest Park Police Department participated in our 7th annual event. This year’s kids were chosen from LFP, Brookside, and Briercrest elementary schools by the school district family advocates. Each child provided a wish list for their family, and we shopped for over 60 family members in our community. The gifts were wrapped and delivered to the families, including gift cards for grocery shopping with best wishes for a happy holiday season. We even had citizens donating while the kids were shopping! This event helps spread holiday cheer to those who may need a little extra this time of year.

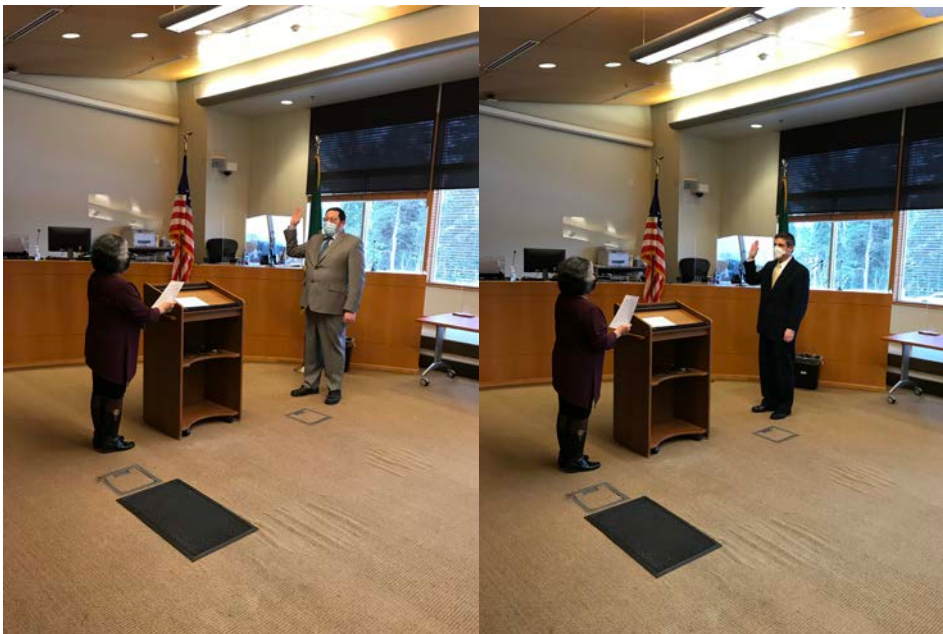


II. Internal City Information

- At the meeting on December 9, 2021, the City Council confirmed the Mayor’s appointment of Matthew McLean as Municipal Services Manager/City Clerk, following the retirement of former City Clerk Evelyn Jahed. Matt’s first day with the City was January 3. He comes to us from the City of Cottonwood, Arizona. Please help me welcome Matt to LFP.

III. Council Information

Re-elected Councilmember Riddle and incoming Councilmembers Furutani, Goldman and Lebo are sworn in by former City Clerk Jahed at a small ceremony on December 30, 2021.



IV. Response to Citizen and Council Comments

Contract Reporting

Legislative Update

V. Community Events

Upcoming City Sponsored Events

VI. Meetings Calendar

[Planning Commission Meeting \(virtual meeting\)](#)

January 11, 2022, 7:00 PM - 9:00 PM

This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[North King County Coalition on Homelessness](#)

January 13, 2022, 1:00 PM - 3:00 PM This meeting will be held virtually.

[City Council Work Session Meeting \(virtual meeting\)](#)

January 13, 2022, 6:00 PM - 7:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Regular Business Meeting \(virtual meeting\)](#)

January 13, 2022, 7:00 PM - 9:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Hall Closed \(Martin Luther King Jr. Day Holiday\)](#)

January 17, 2022, 9:00 AM - 5:00 PM

[City Council Budget & Finance Committee Meeting \(virtual meeting\)](#)

January 20, 2022, 6:00 PM - 7:30 PM @ Unless otherwise noted on the agenda, this meeting will be held virtually. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Committee of the Whole Meeting \(virtual meeting\)](#)

January 24, 2022, 9:00 AM - 3:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda for details on how to participate in the meeting.

[Parks and Recreation Advisory Board Meeting \(virtual meeting\)](#)

January 26, 2022, 7:00 PM - 9:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

City Council Regular Business Meeting (virtual meeting)

January 27, 2022, 7:00 PM - 9:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.