

City Administrator Report

City of Lake Forest Park

Date: September 9, 2021

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

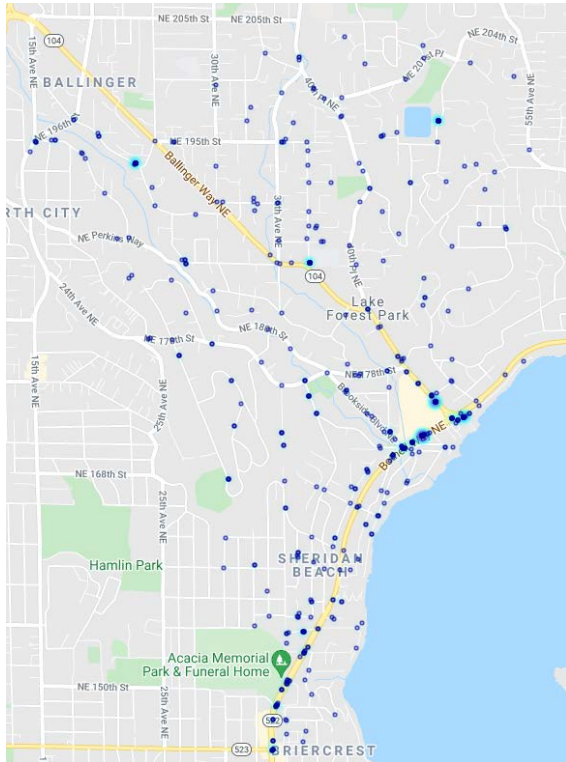
I. Intergovernmental and local issues update

- **Meetings**

- The Administration has continued to meet with the Police Guild for the 2022-2024 Collective Bargaining Agreement and will be updating the City Council in an upcoming executive session.
- The Administration will soon begin negotiations with the Public Works Teamsters Union for the 2022-2024 Collective Bargaining Agreement.

II. Internal City Information

Police Department



Police incidents heatmap for August 2021:
Each blue dot is an incident generated by dispatch or an officer. This map represents **719** incidents in **August**.

Notable Calls/Incidents:

Type	Calls
SUSPICIOUS CIRCUMSTANCES	81
WELFARE CHECKS	22

Mailbox tampering and mail thefts are increasing, officers responded to multiple reports of damage to locking mailboxes and missing mail.

Officers dealt with a call indicating someone was offering drugs to school kids, and needles located in a park.

Shoreline Schools started Wednesday, September 1st and the school zone cameras were activated.

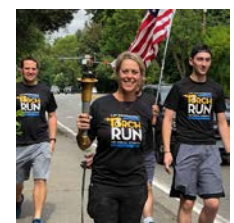
Law Enforcement Torch Run for Special Olympics



Several PD employees, including the Chief, participated in the Special Olympics Torch Run. The run was conducted on SR 522 from the Civic Club to Log Boom Park with deputies from Kenmore and several Special Olympic Athletes participating.



For 40 years, Law Enforcement Torch Run (LETR) has raised awareness and funding for Special Olympics all over the world! Locally, the annual statewide Torch Run which traditionally precedes the state Spring Games, is the heart and soul of the Law Enforcement Torch Run Campaign.



Public Works



- Public Works received delivery of a 4,000-gallon liquid deicer storage tank. This tank will help to minimize our reliance on WSDOT for snow and ice products. The tank will be plumbed with a pump to transfer the liquid to the truck mounted applicator tanks. The pump will be wired for generator back up to keep us running when the power goes out.

III. Council Information

IV. Response to Citizen and Council Comments

Legislative Update

- The Legislative Steering Committee will begin preparations for the upcoming session and will be presenting to Council at the October 14, 2021, meeting.

Community Events

Summer of Music - Concert in the LFP Parking Lot **September 18, 2021, 1:00 PM @ City Hall**

It's a parking lot party! On Saturday, September 18th at 1:00 p.m., the City of Lake Forest Park will partner with Third Place Commons to present a fun-filled, all-ages outdoor dance party! Bring snacks, blankets, chairs, and sunscreen and boogie down to the rousing standards and good-time party faves of Rainy City Riff Raff, a longtime favorite of the Third Place Commons Weekend Music program. There will even be a bubble zone for the kids! Don't miss out! Go to ThirdPlaceCommons.org for more on this and other free events.

Meetings Calendar

[Planning Commission Meeting \(virtual meeting\)](#)

September 14, 2021, 7:00 PM - 9:00 PM This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Budget & Finance Committee Meeting \(virtual meeting\)](#)

September 16, 2021, 6:00 PM - 7:30 PM This meeting will be held virtually. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Committee of the Whole Meeting \(virtual meeting\)](#)

September 20, 2021, 6:00 PM - 8:00 PM This meeting will be held virtually. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Regular Business Meeting \(virtual meeting\)](#)

September 23, 2021, 7:00 PM - 9:00 PM This meeting will be held virtually. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.