

Click here to link to background materials for this agenda.



11/24/2021 Note from Clerk's Office - click on the blue link below to view the presentation given during the 11/22/21 Special Meeting.

**City of Lake Forest Park
CITY COUNCIL SPECIAL MEETING
Monday, November 22, 2021
6:00 p.m.**

[Presentation - Ordinances 1231, 1232, 1233, 1234, and Resolution 1825](#)

Meeting to be Held Virtually

See page 2 for information about how to participate virtually
The Council Chambers are not yet open to the public

AGENDA

6:00 p.m.

**Call to Order
Pledge of Allegiance
Adoption of Agenda**

Citizen Comments (*Each speaker has three minutes to comment*)

See page 2 for information on how to provide oral comments during Citizen Comments

Ordinances & Resolutions

1. Ordinance 1232/Establishing the 2022 Property Tax Levy
2. Ordinance 1231/Amending the 2021-2022 Budget
3. Ordinance 1233/Setting Sewer Rates for 2022
4. Ordinance 1234/Creating a New Special Revenue Fund Called ARPA Fiscal Recovery Fund
5. Resolution 1825/Adopting 2022 User Fee Schedule

9:00 p.m.

Adjourn

Future Schedule

Thursday and Friday, November 25 and 26, 2021 City Hall Closed in Observance of Thanksgiving and Native American Heritage Day
Thursday, December 9, 2021 City Council Work Session Meeting 6 pm virtual meeting
Thursday, December 9, 2021 City Council Regular Business Meeting 7 pm *virtual meeting*
Thursday, December 16, 2021 City Council Budget & Finance Committee Meeting 6 pm *virtual meeting*
Friday, December 24, 2021 City Hall closed (Christmas observed)
Friday, December 31, 2021 City Hall closed (New Year's Day observed)

HOW TO SUBMIT ORAL AND WRITTEN COMMENTS

<https://www.cityoflfp.com/615/Virtual-Meetings-during-COVID-19> (use CTRL+CLICK to open this link)
Written comments for public hearings will be submitted to Council if received by 5:00 p.m. the date of the meeting; otherwise, they will be provided to the City Council the next day. Because the City has implemented oral comments, written comments are no longer being read under Citizen Comments.

This is a special meeting of the City Council. Action may only be taken on items listed on the agenda.

MOBILE DEVICE NOTE

If you are accessing this agenda on a mobile device and do not have the ability to use CTRL+CLICK to access the linked information on this page, please see the PDF document that is associated to the right of this sentence.

Instructions for participating in this meeting virtually:

When: **Nov 22, 2021 06:00 PM** Pacific Time (US and Canada)

Topic: **City Council Special Meeting 11/22/2021**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/87005696052>

Or One tap mobile :

US: +12532158782,,87005696052# or +13462487799,,87005696052#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 408 638 0968 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923

Webinar ID: 870 0569 6052

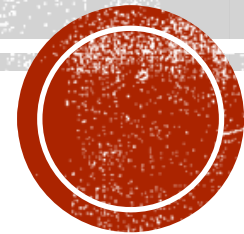
International numbers available: <https://us06web.zoom.us/j/87005696052>

PROPERTY TAX & MID-BIENNIAL BUDGET

RELATED ITEMS

City of Lake Forest Park

November 22, 2021



PROPERTY TAX LEVY

- Adopted Annually
- City's Portion Only of the Property Tax Levy
- Included in the 2021-2022 Adopted Biennial Budget

Proposed 2022 Property Tax Levy	
2021 Regular Property Tax Levy	3,337,754
Increase Over Prior Year Levy	33,378
Subtotal of Levy Amount	3,371,132
New Construction Value	11,332
Relevy of Prior Year Refunds	6,745
Subtotal for Current Allowable Levy	3,389,209
<i>Estimate High for Additional Changes</i>	<i>30,000</i>
2022 Property Tax Levy	3,419,209



LEVY RATE 2022

Current Levy Rate for 2021

\$0.97679

Proposed Levy Rate for 2022

(Preliminary as of 10/24/21)

\$0.83805

Levy Rate Calculation:

(Assessed Value/1000) * Levy Rate

Assessed Values  Levy Rates 



LEVY RATE

Median Assessed Value 2021
City of Lake Forest Park
\$559,000

$$(\$559,000/1000) * \$0.97679 = \$546.03$$

2021 Assessed Value 3,419,813,898

Median Assessed Value 2022
City of Lake Forest Park
\$617,000

$$(\$617,000/1000) * \$0.83805 = \$517.08$$

2022 Assessed Value 4,044,141,742

Assessed Values  Levy Rates 

Proposed 2022 Property Tax Levy	
2021 Regular Property Tax Levy	3,337,754
Increase Over Prior Year Levy	33,378
Subtotal of Levy Amount	3,371,132



2021-2022 MID-BIENNIAL BUDGET ADJUSTMENT

General Fund

- State Shared Revenues for Police Reform \$52,802
 - Training \$10,000
 - Software \$9,900
 - Equipment \$22,870
 - Unallocated \$10,032

- Tree Account Professional Services \$18,000
 - Funds Available, historically under allocated

- Public Relations Firm \$43,000

- Planning Enhancements \$35,000
 - Tree Canopy Study
 - Sign Code Update



2021-2022 MID-BIENNIAL BUDGET ADJUSTMENT CONTINUED

Training & Travel \$50,700

- Partially Restored – Most Virtual

▪ Funds:

- General Fund \$44,200
- Street Fund \$ 2,000
- Transportation Capital Fund \$ 2,000
- Surface Water Utility Fund \$ 2,500

- Cost of Living Adjustments

- Not Included



2021-2022 MID-BIENNIAL BUDGET ADJUSTMENT CONTINUED

- Creation of New Special Revenue Fund
 - American Rescue Plan Act (ARPA) Fiscal Recovery Fund \$1,884,807 1st distribution of funds
 - Lost Revenue \$186,612
 - Audio-Visual System \$335,000
 - Supporting Hybrid Meeting Format
 - Expenditure Allocations – In Process of Developing

- Transportation Benefit District (TBD) Fund \$400,000 expenditure
 - Allocate Ending Fund Balance
 - From Fiscal Year 2020
 - Revenue held due to I-976
 - Transfer to Transportation Capital Fund - Roadway Overlay Program

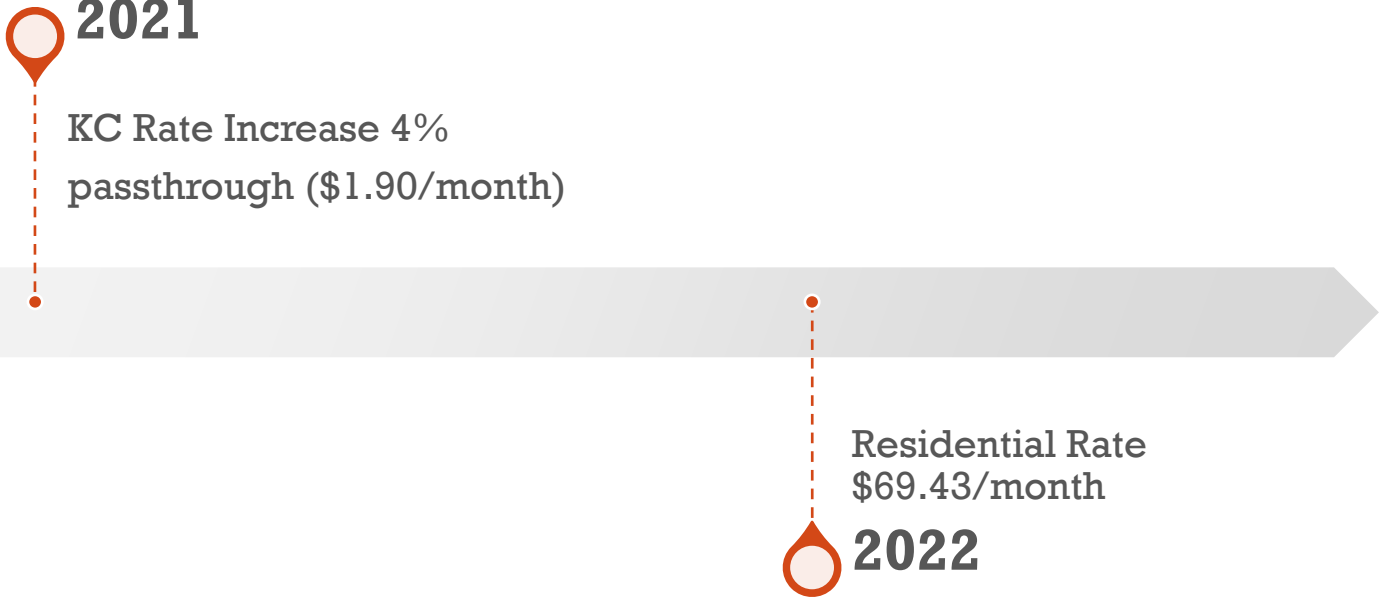
- Transportation Capital Fund \$400,000
 - Revenue transferred from TBD Fund revenue and expenditure
 - Expenditure for Roadway Overlay Program



2021-2022 MID-BIENNIAL BUDGET ADJUSTMENT CONTINUED

Sewer Utility Fund

\$101,000



2021-2022 MID-BIENNIAL BUDGET ADJUSTMENT CONTINUED

Surface Water Capital Fund

Equipment Grant Awarded from Department of Ecology Grant Towards Purchase of New Case Backhoe	\$40,000 revenue
Transfer to Vehicle & Equipment Replacement Fund	\$40,000 expenditure

Vehicle & Equipment Replacement Fund

Transfer In from Surface Water Capital Fund	\$40,000 revenue
Public Works Equipment Replacement	\$40,000 expenditure



2022 USER FEE SCHEDULE RESOLUTION

- Services
 - Add Personal Floatation Device Fine \$25-\$50
 - Follows Adoption of Ordinance 1230
- Photocopies, Records/Reports
 - Certified Copies increase to \$10
- Changes to Land Use Fees
 - Follows Adoption of Town Code Update
 - Public Agency & Utility Exception (plus review Consultants costs)
- Sewer Utility Rate
 - King County Increase 4% Passthrough \$69.43
 - Sewer Excise Tax increase to \$20.16



NEXT STEPS

1. Mayor & City Council: Questions and Discussion
2. Request to adopt all budget related Ordinances and Resolution

