

[Click here to link to background materials, if any, for this agenda.](#)



**City of Lake Forest Park
CITY COUNCIL MEETING WORK SESSION
Thursday, October 14, 2021
6:00 p.m.**

Meeting to be Held Virtually

**See page 2 for information about how to participate virtually
The Council Chambers are not yet open to the public**

AGENDA

6:00 p.m.

**Call to Order
Pledge of Allegiance
Adoption of Agenda**

[Click here to view the ARPA PowerPoint presentation \(posted on 10/15/2021\).](#)

1. *ARPA Discussion (American Rescue Plan Act of 2021)*

Discussion Leader: Phillip Hill, City Administrator

Activity: Update and discussion

7:00 p.m.

Adjourn

Future Schedule

Thursday, October 21, 2021 City Council Budget & Finance Committee Meeting 6 pm *virtual meeting*

Monday, October 25, 2021 City Council Committee of the Whole Meeting 6 pm *virtual meeting*

Thursday, October 28, 2021 City Council Regular Business Meeting 7 pm *virtual meeting*

Thursday, November 4, 2021 Special City Council Work Session 6 pm *virtual meeting*

Thursday, November 4, 2021 Special City Council Meeting 7 pm *virtual meeting*

Thursday, November 11, 2021 City Hall Closed in Observance of Veterans Day

Thursday, November 18, 2021 Special City Council Meeting 6 pm *virtual meeting*

Monday, November 22, 2021 Special City Council Meeting 7 pm *virtual meeting*

Thursday and Friday, November 25 and 26, 2021 City Hall Closed in Observance of Thanksgiving and Day After Thanksgiving

MOBILE DEVICE NOTE

If you are accessing this agenda on a mobile device and do not have the ability to use CTRL+CLICK to access the linked information on this page, please see the PDF document that is associated to the right of this sentence.

Instructions for participating in this meeting virtually:

Please note, this link works for both the Work Session (6:00 p.m.) and Regular Meeting (7:00 p.m.).

When: Oct 14, 2021 06:00 PM (Work Session) and 07:00 PM (Regular Meeting)

Topic: Council Work Session (6:00 p.m.) and Regular Meeting (7:00 p.m.)

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86927341043>

Or One tap mobile :

US: +12532158782,,86927341043# or +14086380968,,86927341043#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

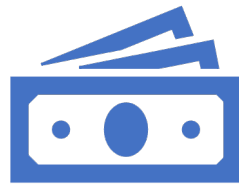
US: +1 253 215 8782 or +1 408 638 0968 or +1 669 900 6833 or +1 346 248 7799 or +1 312 626 6799
or +1 646 876 9923 or +1 301 715 8592

Webinar ID: 869 2734 1043

International numbers available: <https://us06web.zoom.us/j/86927341043>

ARPA Funds

2021 Disbursement



Eligible Costs

Revenue Loss: Compare to 2019

Community Partners (Human Services; School District)

Small business assistance

Public Works - Sewer & Stormwater improvements

City Operations addressing the pandemic

- City Hall upgrades - HVAC; Hybrid Meetings; PPE

Unallowed uses

Payments of principal and interest on loans

Replenishing budget stabilization fund, rainy day fund, or similar reserve accounts

Infrastructure projects outside of water, sewer (storm sewer), and broadband that do not respond to a specific pandemic-related public health need

Revenue Loss Replacement

Based on entity-wide revenues - not revenue by revenue (Requested guidance from Treasury)

Includes

- Taxes
- Current charges
- Miscellaneous revenues
- State-shared revenues

Loss calculated at four points – December 31, 2020, December 31, 2021, December 31, 2022 and December 31, 2023

Maximum growth adjustment is greater of 4.1% and local government average. No projections.

2021 ARPA Funds

Funds allocated: \$1,884,807

2021 City Revenue Delta: \$200,000 (\$500,000)

City Hall AV Hybrid Meetings Upgrade: \$300,000

Net Funds Unallocated: \$1,384,807

Qualifying ARPA Management Salaries: \$121,967

Awardable Funds: \$1,262,840

2021 Small Business Assistance

ELIGIBLE EXPENSES

- CARES Limit \$2,500 per business
- Rental/purchase of materials to increase the outdoor seating capacity for restaurant businesses.
- Marketing material for businesses.
- Business interruption costs not previously satisfied by other funding source.
- Personal protection equipment and consulting services such as business surveys and training related to COVID-19.

ELIGIBLE BUSINESSES

- Businesses must be located in the City of Lake Forest Park city limits.
- Businesses of Twenty-Five (25) or fewer employees.
- Loss of business income related to COVID-19, year-over-year as compared to 2019, of at least 25% (e.g. 3 months revenue in 2019 versus 3 months in 2020 after COVID). Documentation must be provided.
- Business in good standing (e.g. have current business license, City taxes and fees paid, current on all State and regulatory requirements, not facing pending litigation or legal action, including Lake Forest Park code enforcement).

2021 Funding Requests

Community Partners	Requests
Center for Human Services	\$ 117,080.00
Hopelink – (Household financial assistance – 50% AMI)	\$ 186,000.00
North Helpline – (Foodbank)	\$ 95,000.00
Sound Generations – (Senior Center)	\$ 12,800.00
City Stormwater/Sewer (NPDES*)	\$ 290,000.00
Shoreline School District	
Chamber (small businesses)	
Request Total	\$ 850,880.00
Remaining Funds	\$ 561,959.77

- *NPDES (National Pollutant Discharge Elimination System)

Other

Funds must be committed by December 31, 2024 & spent by December 31, 2026

Interest earned does not need to be remitted to Treasury

Single Audit will apply when organization spends over \$750,000 in Federal Funds