



**City of Lake Forest Park
Budget & Finance Meeting
September 16, 2021
6:00 p.m.
Lake Forest Park City Hall
17425 Ballinger Way NE
AGENDA**

Meeting to be Held Virtually

**See page 2 for information about how to participate virtually
The Council Chambers are not yet open to the public**

Committee Members: John Resha (Chair), Tom French, Semra Riddle

Director's Report – Review August's 2021 Budget Monitoring Dashboard

Capital Improvement Plan Update

Mid-Biennial Budget Adjustment Process Timeline Discussion

Implementation Plan: Requirements & Process Plan for future Resolution

Citizen Comments (*Each speaker has 3 minutes to comment*)

See page 2 for information on how to provide oral comments during Citizen Comments

Adjourn

Budget Committee Discussion Documents and Attachments

1. August 2021 Budget Monitoring Dashboard

HOW TO SUBMIT ORAL CITIZEN COMMENTS

<https://www.cityofflp.com/629/Virtual-Budget-and-Finance-Committee-Meetings>

Because the City has implemented oral comments, written comments are no longer accepted under Citizen Comments.

Please click the link below to join the webinar:

You are invited to a Zoom webinar.

When: Sep 16, 2021 06:00 PM Pacific Time (US and Canada)

Topic: Budget & Finance Meeting September 16, 2021 at 6 pm

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/87371901713>

Or One tap mobile :

US: +12532158782,,87371901713# or +14086380968,,87371901713#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 408 638 0968 or +1 669 900 6833 or +1 346 248
7799 or +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592

Webinar ID: 873 7190 1713

International numbers available: <https://us06web.zoom.us/j/kuMcj6Otk>

City of Lake Forest Park

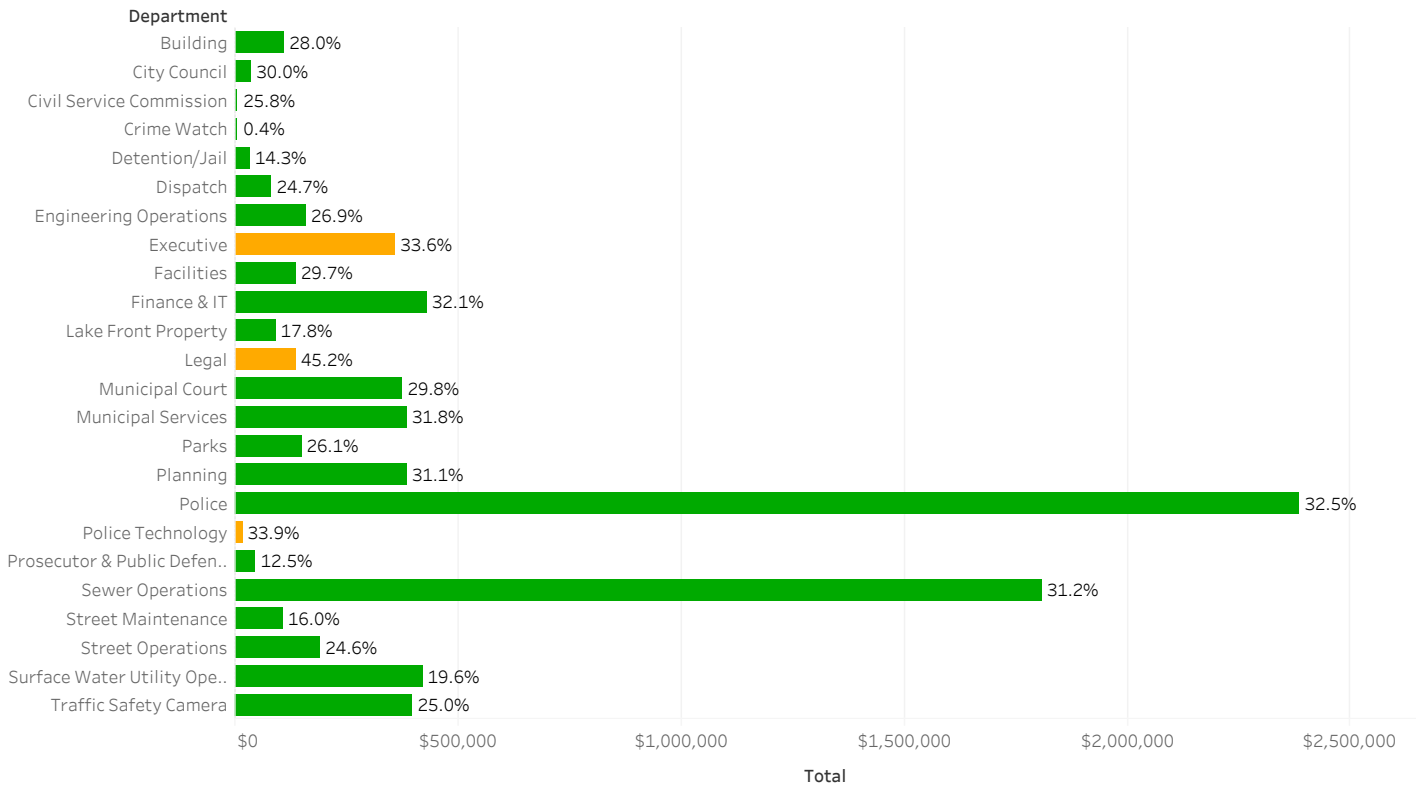
August 31, 2021 Budget Monitoring Dashboard

For the purposes of this reporting the budgetary period is January 1, 2021 to December 31, 2022.

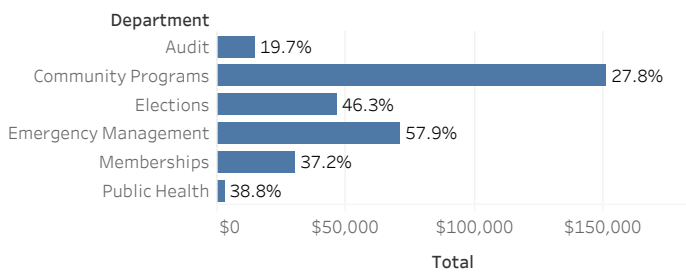
As of the date of this report we are approximately 33% through the budgetary period. Green shading indicates meeting or exceeding budgeted performance; yellow indicates not meeting budgeted performance at this time.

Percentages, where shown, are the relative period-to-date (PTD) expenditures compared to the budgeted amounts for the budgetary period.

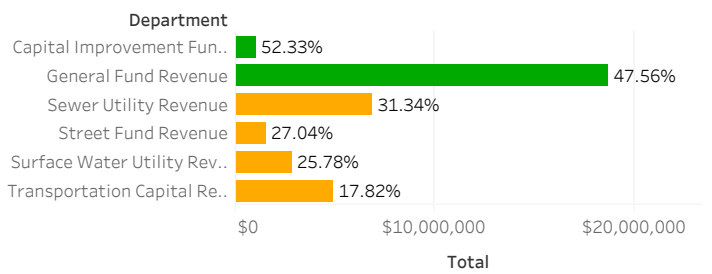
Operating Departments



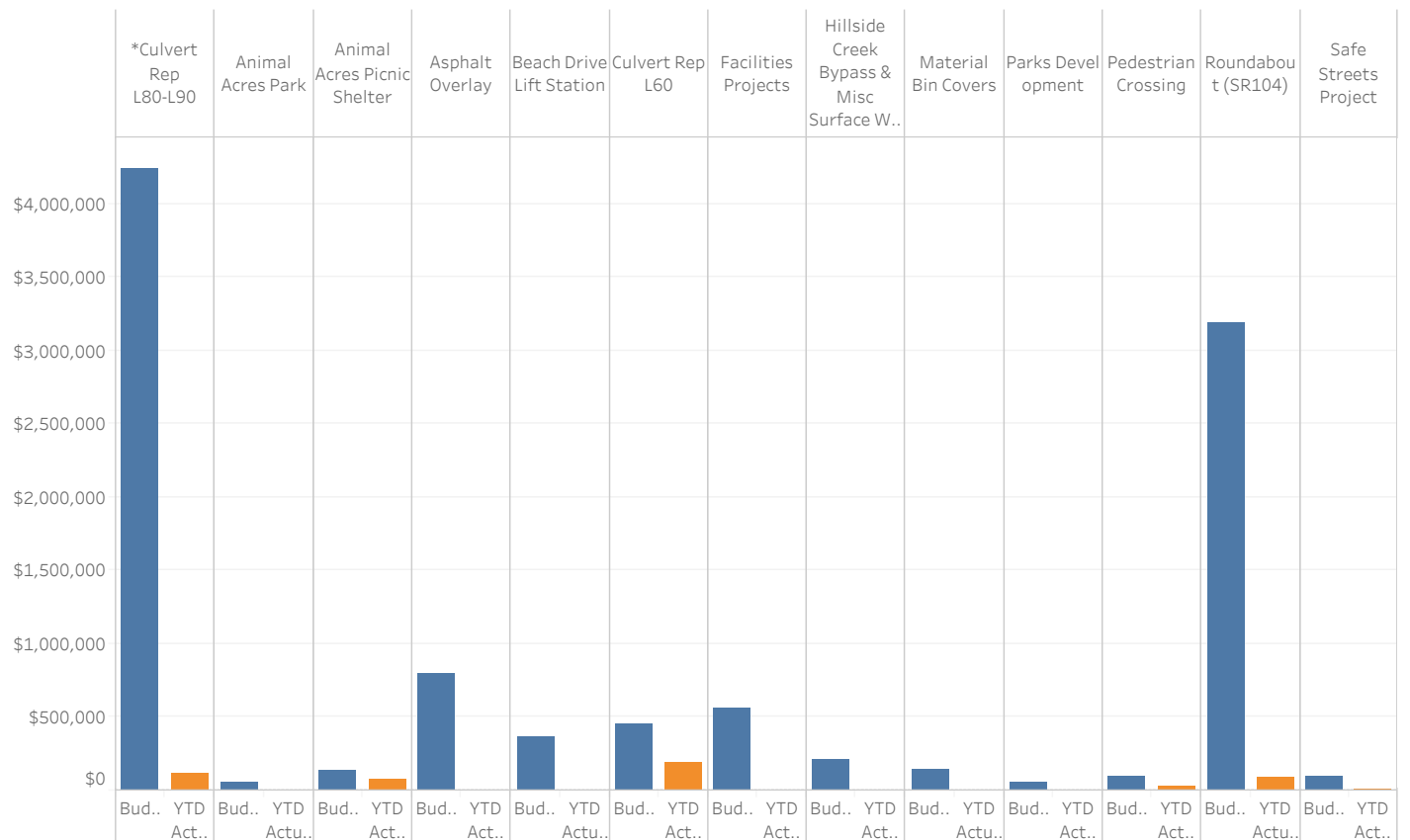
Non-Operating Departments



Revenue by Fund



Capital Projected Budget vs. Actual



August 31, 2021 Budget Monitoring

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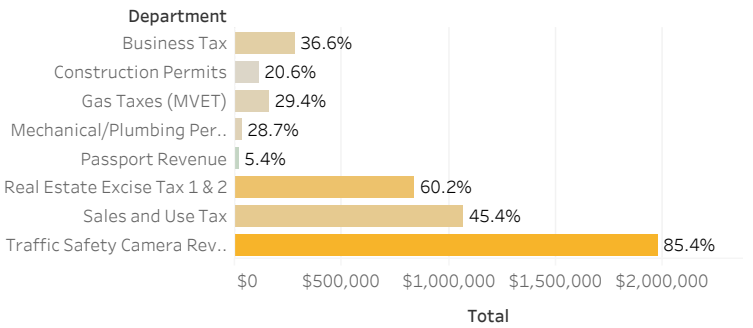
Operating Departments

Department	Budget	YTD Actual	PTD
Building	\$393,695	\$110,083	28.0%
City Council	\$122,700	\$36,772	30.0%
Civil Service Commission	\$14,583	\$3,759	25.8%
Crime Watch	\$9,000	\$35	0.4%
Detention/Jail	\$236,000	\$33,696	14.3%
Dispatch	\$331,000	\$81,774	24.7%
Engineering Operations	\$591,602	\$158,888	26.9%
Environmental Services	\$16,000	\$16,534	103.3%
Executive	\$1,062,200	\$357,327	33.6%
Facilities	\$453,340	\$134,671	29.7%
Finance & IT	\$1,344,100	\$430,853	32.1%
Lake Front Property	\$500,000	\$89,026	17.8%
Legal	\$300,000	\$135,628	45.2%
Municipal Court	\$1,256,084	\$374,146	29.8%
Municipal Services	\$1,212,800	\$385,327	31.8%
Parks	\$566,785	\$147,819	26.1%
Planning	\$1,238,800	\$385,479	31.1%
Police	\$7,345,164	\$2,385,608	32.5%
Police Technology	\$50,000	\$16,947	33.9%
Prosecutor & Public Defender	\$372,000	\$46,417	12.5%
Sewer Operations	\$5,791,500	\$1,809,137	31.2%
Street Maintenance	\$670,550	\$107,276	16.0%
Street Operations	\$778,320	\$191,331	24.6%
Surface Water Utility Operati..	\$2,135,724	\$418,496	19.6%
Traffic Safety Camera	\$1,584,000	\$396,321	25.0%

Revenue by Fund

Department	Budget	YTD Actual	PTD
Capital Improvement Fund Revenue	\$1,045,241	\$547,001	52.3%
General Fund Revenue	\$18,708,046	\$8,897,727	47.6%
Sewer Utility Revenue	\$6,861,355	\$2,150,210	31.3%
Street Fund Revenue	\$1,506,056	\$407,217	27.0%
Surface Water Utility Revenue	\$2,822,622	\$727,757	25.8%
Transportation Capital Revenue	\$4,920,022	\$876,979	17.8%

Revenue by Line Item



Non-Operating Departments

Department	Budget	YTD Actual	PTD
Audit	\$74,000	\$14,577	19.7%
Community Programs	\$544,250	\$151,408	27.8%
Elections	\$100,000	\$46,333	46.3%
Emergency Management	\$122,833	\$71,166	57.9%
Memberships	\$81,707	\$30,371	37.2%
Public Health	\$7,400	\$2,873	38.8%

Capital

Department	Budget	YTD Actual
*Culvert Rep L80-L90	\$4,242,000	\$114,426
Animal Acres Park	\$60,000	\$0
Animal Acres Picnic Shelter	\$138,046	\$79,318
Asphalt Overlay	\$800,000	\$2,343
Beach Drive Lift Station	\$365,000	\$0
Culvert Rep L60	\$458,518	\$194,099
Facilities Projects	\$565,000	\$0
Hillside Creek Bypass & Misc Surface Wa..	\$210,000	\$0
Material Bin Covers	\$150,000	\$0
Parks Development	\$60,000	\$0
Pedestrian Crossing	\$100,000	\$26,033
Roundabout (SR104)	\$3,192,000	\$90,065
Safe Streets Project	\$100,000	\$5,351