



# LAKE FOREST PARK CODE ENFORCEMENT REQUEST FORM

17425 Ballinger Way NE, Lake Forest Park, WA 98155 206-368-5440 cityofflp.com

<b>Requestor Information</b>	<p>I wish to remain anonymous* <input type="checkbox"/></p> <p>Requestor's Name: _____</p> <p>Requestor's Address: _____</p> <p>Requestor's Phone Number: _____</p> <p>Requestor's Email: _____</p> <p>*Any information provided in this form will be subject to public records request. However, if you remain anonymous, the City will not be able to contact you with follow-up on any code enforcement actions. In this case, you can call the planning department for updates.</p>		
<b>Code Violation Information</b>	<p style="text-align: center;"><b>An exact address is required for code enforcement action.</b></p> <p>Location of Violation: _____</p> <p>Violation Type (check one or more):</p> <p>Work without a permit <input type="checkbox"/>    Junk Vehicles <input type="checkbox"/>    Public Nuisance <input type="checkbox"/>    Other <input type="checkbox"/></p> <p>Violation Description:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Contact me with follow-up on the results of the code enforcement process: Yes <input type="checkbox"/>    No <input type="checkbox"/></p>		
<b>Notes</b>	<p><i>The code enforcement officer will undertake an investigation into the alleged violation. If the violation is confirmed, the offending property owner will receive a notice of violation and/or stop work order, depending on the situation. If the code violation is not rectified in a timely manner, the code enforcement officer may issue a notice of infraction, which could result in civil or criminal penalties.</i></p> <p style="text-align: center;"><b>Send completed request to <a href="mailto:jtracy@cityofflp.com">jtracy@cityofflp.com</a></b> <b>or turn in to City Hall, 17425 Ballinger Way NE, Lake Forest Park, WA 98155</b></p>		
<b>Staff Use Only</b>	<table border="1" style="width: 100%;"><tr><td style="width: 60%;"><p>CE Number: _____</p><p>Related Permits: _____</p><p>_____</p><p>Destroy by (6 yrs from received date): _____</p></td><td style="width: 40%;"><p>Date Stamp</p><p style="text-align: center;"></p></td></tr></table>	<p>CE Number: _____</p> <p>Related Permits: _____</p> <p>_____</p> <p>Destroy by (6 yrs from received date): _____</p>	<p>Date Stamp</p> <p style="text-align: center;"></p>
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