



**Operational
Plan**

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POLICE DEPARTMENT

- **Operations**
- **Support Services**
- **Emergency Management**

**In Partnership With Our
Community**

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Vision

Our vision is to ensure the City of Lake Forest Park is one of the safest cities in the Puget Sound Region achieved through the delivery of quality law enforcement services.

Mission Statement

Our mission is to develop and support a team of professionals who consistently seek and find innovative policing strategies to affirmatively promote, preserve, and deliver those quality services which enhance the security and safety in our community. To support this mission, we will work in strong partnership with the community.

Departmental Goals

1. Reduce crime and collision loss in our community
2. Provide quality services and innovative policing strategies delivered through excellent customer service
3. Provide appropriate resources to employees that foster a safe, ethical, innovative, knowledgeable, and diverse workforce
4. Provide emergency management oversight for City infrastructure and our community



Goal #1 - Reduce crime and collision loss in our community

| Objective(s) | Strategy(ies) | Target(s) |
|--|--|---|
| Reduce Burglaries by 10% | Saturation / targeted patrols Tracking Charts/Boards/Stats Community communication and education. | (3 year avg: 84) Target: 76 |
| Reduce Larceny/Thefts by 5% | <ul style="list-style-type: none"> • Meetings, Forums, Survey • Research ALPR technology | (3 year avg: 170) Target: 162 |
| Reduce All Collisions by 5% | Initiate burglary feedback program Crime Analysis – Intern Initiate Daily Patrol Objectives | Foot Patrols 2015: 1854 Target: 1400 Target: 2 per shift |
| Reduce All Collisions by 5% | Identify Traffic Focus Areas (Operations) More traffic stops in the neighborhoods | (3 year avg: 154) Target: 146 |
| <u>Increase Criminal Interdiction Activities</u> | | |
| • Narcotics Arrests | Increase Interdiction on SR 522 | 2015: 40 Target: 48 |
| • DUI Arrest | DUI patrol emphasis – DUI car | 2015: 31 Target: 48 |
| • Other Criminal Arrests | ARIDE Trained Officers | 2015: 274 Target: 300 |
| • Number of Traffic Tickets | TZT / Seat Belt Emphasis | 2015: 1854 Target: 2000 |
| • Number of Traffic Stops | | 2015: 3435 Target: 3700 (2 per officer; per shift) |
| • Neighborhood Patrols | | 2015: 923 Target: 1600 (1 per officer; per shift) |



Goal #2 - Provide quality services and innovative policing strategies delivered through excellent customer service

| Objective(s) | Strategy(ies) | Target(s) |
|--|--|---|
| Continue to foster a strong relationship with the school district and stakeholders | Enhanced school lockdown drills Random security presence Develop a detailed response drill | Response Drills Target: 6 Foot Patrols Target: 2 per shift |
| Ensure Excellent Community Partnerships and Community Policing | Digital display monitor for important police information in Lobby of PD. Participate in Chief for a Day, Special Olympics, and Shop with a Cop | |
| Public Communication | Conduct a Citizen Survey Nurturing Trust Program Social media presence Develop partnership with State Fusion Center to deliver "See Something Say Something" training with the community. Significant crime reporting | Customer Service Survey: 1 Target: 3 Maintain and Enhance: Facebook, Twitter, Nextdoor and Website Community Forum: 1 |
| Enhance Community and Neighborhood Block Watch Program. | Tri-annual block watch captain resource meetings Ensure participation in the block watch program Facilitate National Night Out | Target: 3 Current Groups: 45 Target: 45 Attend Neighborhood Parties |



Goal #3 - Provide appropriate resources to employees that foster a safe, ethical, innovative, knowledgeable, and diverse workforce

| Objective(s) | Strategy(ies) | Target(s) |
|---|--|--|
| <p>Prepare the workforce to respond to daily activities, manage critical incidents, and to increase knowledge for advancement</p> | <p>Develop a yearly training plan</p> <ol style="list-style-type: none"> 1. Firearms 2. Force on force 3. Defensive tactics (ASP, OC) 4. EVOC 5. First Aid 6. Hazmat 7. Biased Based Police/Hate Crimes <p>Advanced Crisis Intervention Training for patrol officers (40-hour course)</p> <p>Instructor accountability</p> <p>Provide additional job specific training</p> <ol style="list-style-type: none"> 1. SFST/Aride 2. Public Alerts (Amber/EMP/Blue Alert's) 3. Lexipol/Legal Updates <p>Leadership Development</p> <p>Develop Active Shooter Response Protocols for City Hall and soft targets in the City</p> | <p>Published by Feb. 1</p> <p>3 In-Service training sessions</p> <p>2 training sessions (Live Fire)</p> <p>1 training session (Simunition)</p> <p>Fall In-service</p> <p>Slow Speed - Fall</p> <p>Baseline: 2 officer</p> <p>Target: 4 officers</p> <p>Training plan, rosters and doc's completed.</p> <p>Train 3 officers</p> <p>Quarterly Sgt's Training: 4</p> <p>Target: 100%</p> <p>Sgt's</p> <ul style="list-style-type: none"> -16 hours of leadership development -CSPA leadership seminar <p>Ofc's</p> <ul style="list-style-type: none"> -Acting Sergeant assignments -Supervisor Basic -Other supervisory training |



Goal #4 - Provide emergency management oversight for City infrastructure and the community

| Objective(s) | Strategy(ies) | Target(s) |
|--|--|--|
| <p>Provide the City of Lake Forest Park with the ability to respond to and manage all-hazard events affecting the community.</p> | <p>Train on the City's Employee Response Guide</p> <p>Conduct monthly drills at City Hall</p> <p>Activate the Emergency Operation Center</p> <p>Ensure transition to Northshore Emergency Management Coalition is Successful</p> <p>Maintain and enhance the LFP community partner's emergency notification plan</p> <p>ICS Compliance with city staff</p> | <p>Target: 12</p> <p>Target: 1</p> <p>Target: Volunteers, Training, CEMP, Communication, Partnerships, Community Engagement</p> <p>Utilize Code Red and the LFP Newsflash system</p> <p>Target: All City Staff and Council Out of Compliance</p> |



Anticipated Staffing Levels

Authorized 20 commissioned and 3 civilians, currently there is one commissioned vacancy, which will be filled in January. In 2016, there will be 5 commissioned officers eligible to retire. City Council has authorized one temporary FTE to ensure our staffing levels are maintained.

Develop a staffing model that is appropriate for the services currently being provided by the police department to maintain and improve the public safety for the citizens into the future.

Future growth – Southern Gateway

Anticipated Capital Improvements and Equipment Needs

Police officer equipment

Large Emergency Lights for Disasters

Ballistic vest replacement plan

- 2016 (5) replacements (1) new hire or turnover

Capital Improvements:

Police building security (Records glass)

Technology Improvements:

Radar replacement and improvements
