

**CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR BUSINESS MEETING MINUTES
August 11, 2016**

Councilmembers present: Catherine Stanford, Deputy Mayor; Tom French (attended via speakerphone from 7:25 p.m. to 8:39 p.m.), Phillippa Kassover, Mark Phillips, John Resha, Semra Riddle, John Wright

Councilmembers absent: Tom French (absent and excused from the portion of the meeting during which he was not attending via speakerphone)

Staff present: Jeff Johnson, Mayor; Pete Rose, City Administrator; Kim Adams Pratt, City Attorney; Frank Zenk, Public Works Director; Chris Bothwell, Finance Director; Paul Armbrust, Police Captain; Andrea Flower, Principal Planner; JoAnne Trudel, Deputy City Clerk

Others present: 9 visitors

CALL TO ORDER

Mayor Johnson called the August 11, 2016 City Council regular business meeting to order at 7:03 p.m.

FLAG SALUTE

Cmbr. Resha led the Council in the Pledge of Allegiance.

ADOPTION OF AGENDA

Cmbr. Kassover moved to approve the agenda as presented. **Resha seconded. The motion to adopt the agenda as presented carried unanimously.**

PROCLAMATION – Mayor’s Day of Concern for the Hungry

Mayor Johnson read a proclamation in recognition of the Mayor’s Day of Concern for the Hungry on Saturday, September 17, 2016.

PROCLAMATION – Compassion Day Lake Forest Park

Mayor Johnson read a proclamation in recognition of August 11, 2016 as Compassion Day Lake Forest Park.

PUBLIC HEARING – Strategic Plan

Mayor Johnson opened the public hearing and invited comments from the audience. The following member of the audience shared comments with the Council:

- Mike Dee, 4518 NE 171st Street, Lake Forest Park

There being no one else in the audience wishing to speak, Mayor Johnson closed the public hearing.

CITIZEN COMMENTS

The following members of the audience shared comments with the Council:

- John Foy, 18956 – 40th Place NE, Lake Forest Park (Ordinance 1134)
- Gretchen Bennett, 17015 – 26th Avenue NE, Lake Forest Park (commissions, trees)
- Mike Dee, 4518 NE 171st Street, Lake Forest Park (various items)
- Charles Marinkovich, 19420 – 46th Avenue NE, Lake Forest Park (trees)

EXCUSE COUNCILMEMBER FRENCH'S ABSENCE

Cmbr. Stanford moved to excuse Cmbr. French's absence from the evening's meetings. **Kassover seconded. The motion to excuse Cmbr. French's absence from the evening's meetings carried, with Cmbr. Resha opposed.**

City Administrator Rose noted Cmbr. French had requested a call after the Consent Agenda, so he could participate in a portion of the meeting via speakerphone.

CONSENT CALENDAR

Cmbr. Phillips moved to adopt the Consent Calendar as presented:

1. July 25, 2016 Council Committee of the Whole Meeting Notes
2. July 28, 2016 Council Work Session Meeting Minutes
3. Approval of City Expenditures for the period ending August 11, 2016, covering Claims Fund Check Nos. 73347 through 73411, in the amount of \$127,787.56; due to employee illness, the payroll transactions for August 8, 2016 will be included on the August 25, 2016 register; additional approved transactions include ACH transaction for State of Washington, in the amount of \$1,252.84; ACH transaction for Invoice Cloud, in the amount of \$46.75; bank fees in the amount of \$1,168.14; all approved for payment on August 11, 2016.
4. Resolution 1568/Authorizing Mayor to Sign Interlocal Agreement with Snohomish County Regional Drug and Gang Task Force

Cmbr. Riddle seconded. The motion to approve the Consent Calendar as presented carried unanimously.

At 7:25 p.m., Cmbr. French attended the meeting via speakerphone.

ORDINANCE 1133/ADOPTION OF STRATEGIC PLAN

City Administrator Rose presented the item and, with City Attorney Pratt, responded to questions.

Cmbr. Stanford moved to adopt Ordinance 1133/Adoption of Strategic Plan on a provisional basis, pending final formatting of the document. **Wright seconded. Council discussion followed.**

The motion to adopt Ordinance 1133 on a provisional basis, pending final formatting of the document, carried unanimously.

ORDINANCE 1134/ADOPTION OF REVISED COMMISSIONS AND CITIZEN ENGAGEMENT

Deputy Mayor Stanford introduced the item. Council discussion ensued.

Cmbr. Stanford moved to adopt Ordinance 1134 as presented. **Resha seconded.**

Cmbr. Phillips moved to amend Ordinance 1134 by removing the strikethrough of the Environmental Quality Commission in Section 2.22.030(C). **Kassover seconded.**

Discussion followed. Cmbr. Stanford called the question.

The motion to amend Ordinance 1134 by removing the strikethrough of the Environmental Quality Commission in Section 2.22.030(C) failed, with Cmbrs. Phillips and Kassover voting in the affirmative and Cmbrs. Stanford, French, Resha, and Riddle opposed.

The motion to adopt Ordinance 1134 as presented carried, with Cmbrs. Stanford, Resha, Wright, French, Riddle voting in the affirmative and Cmbrs. Phillips and Kassover opposed.

RESOLUTION 1569/ADOPTING UPDATED FINANCIAL POLICIES

Finance Director Bothwell presented the item and responded to questions.

Cmbr. Resha moved to adopt Resolution 1569 as presented. **Riddle seconded. The motion to adopt Resolution 1569 as presented carried unanimously.**

ORDINANCE 1132/AMENDING LAND USE REGULATIONS

City Attorney Pratt presented the item and responded to questions.

Cmbr. Kassoover moved to adopt Ordinance 1132 as presented. **Phillips seconded. The motion to adopt Ordinance 1132 as presented carried unanimously.**

ORDINANCE 1135/REORGANIZATION OF CITY ADMINISTRATOR DUTIES

City Administrator Rose presented the item and responded to questions.

Mayor Johnson affirmed his support for the proposal.

Cmbr. Stanford moved to adopt Ordinance 1135 as presented, creating the position of Deputy City Administrator/Public Works Director; to approve a 10 percent pay increase above the Public Works Director pay range; to direct the budget process to plan for this change; and to ratify the appointment of Frank Zenk to this position. **Wright seconded. The motion carried unanimously.**

ORDINANCE 1136/BUDGET AMENDMENT TO APPROPRIATE FUNDING FOR PLAYGROUND STRUCTURE

Public Works Director Zenk presented the item and responded to questions.

Cmbr. Resha moved to adopt Ordinance 1136 as presented. **Wright seconded. Brief discussion followed. The motion to adopt Ordinance 1136 as presented carried unanimously.**

At 8:39 p.m., Cmbr. French disconnected his telephone call.

At 8:40 p.m., Mayor Johnson turned the meeting over to Deputy Mayor Stanford and left the meeting.

TREE ORDINANCE DEVELOPMENT UPDATE

Principal Planner Flower distributed a handout, presented the item, and responded to questions. City Attorney Pratt also responded to questions.

Discussion followed.

Cmbr. Resha moved to set a public hearing for September 8, 2016, at 7:00 p.m., regarding a moratorium on tree clearing. **Wright seconded. Brief discussion followed.**
The motion carried unanimously.

MID-YEAR WORK PLAN REPORT

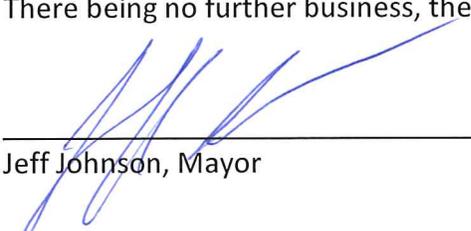
City Administrator Rose presented the item and responded to questions.

Council Committee Reports/Council/Mayor/City Administrator Reports

Councilmembers provided updates on internal and external meetings attended.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:20 p.m.



Jeff Johnson, Mayor



JoAnne Trudel, Deputy City Clerk

