

**CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR BUSINESS MEETING MINUTES
April 14, 2016**

Councilmembers present: Catherine Stanford, Deputy Mayor; Tom French, Phillippa Kassover, Mark Phillips, John Resha, Hilda Thompson, John Wright

Councilmembers absent: none

Staff present: Jeff Johnson, Mayor; Pete Rose, City Administrator; Kim Adams Pratt, City Attorney; Steve Sutton, Police Chief; Lee Aalund, Administrative Services Manager; Evelyn Jahed, City Clerk

Others present: 16+ visitors

CALL TO ORDER

Mayor Johnson called the April 14, 2016 City Council regular business meeting to order at 7:01 p.m.

PROCLAMATION FOR COUNCILMEMBER HILDA THOMPSON

Mayor Johnson presented a proclamation recognizing outgoing Councilmember Hilda Thompson's service to the City of Lake Forest Park.

RECESS

At 7:05 p.m., Mayor Johnson recessed the meeting.

At 7:21 p.m., Mayor Johnson reconvened the meeting.

FLAG SALUTE

Cmbr. Thompson led the Council in the Pledge of Allegiance.

ADOPTION OF AGENDA

Cmbr. Thompson moved to adopt the agenda as presented. **French seconded. The motion to adopt the agenda as presented carried unanimously.**

PROCLAMATION – COMMEMORATION OF EARTH DAY AND ARBOR DAY

Mayor Johnson read a proclamation commemorating Earth Day and Arbor Day.

PROCLAMATION – SEXUAL ASSAULT PREVENTION MONTH

Mayor Johnson read a proclamation regarding Sexual Assault Prevention Month.

CITIZEN COMMENTS

The following members of the audience shared comments with the Council:

- Janet Prichard, Republic Services
- Jean Robbins, 3005 NE 181st Street, Lake Forest Park, representing the Stewardship Foundation (5-Acre Woods)
- Sally Renn, 3934 NE 157th Place, Lake Forest Park (Earth Week/Arbor Day)
- John Foy, 18456 – 40th Place NE, Lake Forest Park (council vacancy)
- Mike Dee, 14270 NE Victory Way (miscellaneous items)

CONSENT CALENDAR

Cmbr. Resha moved to adopt the Consent Calendar as presented:

1. March 19, 2016 Special Meeting Retreat Notes
2. March 24, 2016 Council Regular Business Meeting Minutes
3. Approval of City Expenditures for the period ending April 14, 2016, covering Claims Fund Check Nos. 72715 through 72798, in the amount of \$185,275.14; and Payroll Fund ACH Transactions and Check Nos. 12737 through 12747, in the amount of \$387,844.39, approved for payment on April 14, 2016. Additional approved transactions include: ACH transaction for Invoice Cloud, \$330.20; Interfund Transfers of \$15,990 from General Fund to Public Works Facility Bond Fund, \$12,651 from Street Fund to Public Works Facility Bond Fund, \$4,241 from Sewer Utility Fund to Public Works Facility Bond Fund, \$12,651 from Surface Water Fund to Public Works Facility Bond Fund, \$38,492 from Public Works Contract Fund to Public Works Facility Bond Fund, all effective March 1, 2016; Interfund Transfers of \$191,177.97 from General Fund to Vehicle/Equipment Replacement Fund, \$35,037 from Street Fund to Vehicle/Equipment Replacement Fund, \$14,111 from Sewer Utility Fund to Vehicle/Equipment Replacement Fund, \$37,498 from Surface Water Fund to Vehicle/Equipment Replacement Fund, \$140,385 from Public Works Contract Fund to Vehicle/Equipment Replacement Fund, all effective April 1, 2016.
4. Resolution 1548/Authorizing Council to Accept Work for the NE 178th Street Roadway Improvements Phase 2 Project
5. Resolution 1549/Authorizing Mayor to Sign Supplemental Agreement No. 4 with Gray & Osborne, Inc., for Construction Management Services for the NE 178th Street Improvements Phase 2 Project
6. Resolution 1551/Authorizing Mayor to Sign Amendment No. 1 to the 2015/2016 Interagency Agreement with the Washington Traffic Safety Commission

Cmbr. Wright seconded. The motion to approve the Consent Calendar as presented carried unanimously.

RESOLUTION 1550/COALITION OF SMALL POLICE AGENCIES FINANCIAL SERVICES SUPPORT

Police Chief Sutton presented the item and responded to questions.

Cmbr. Resha moved to adopt Resolution 1550 as presented. **Wright seconded.**
Following brief comments, the motion to adopt Resolution 1550 as presented carried unanimously.

ORDINANCE 1120/AMENDING LAKE FOREST PARK MUNICIPAL CODE 2.40.195, CIVIL SERVICE RULES, LATERAL ENTRY

Administrative Services Manager Aalund presented the item and responded to questions.

Cmbr. Kassover moved to adopt Ordinance 1120 as presented. **Resha seconded.**
Following brief comments, the motion to adopt Ordinance 1120 as presented carried unanimously.

ORDINANCE 1121/REAUTHORIZING THE POLICE DEPARTMENT FTE AUTHORIZED IN ORDINANCE 1099

Police Chief Sutton presented the item and responded to questions.

Cmbr. Resha moved to adopt Ordinance 1121 as presented. **French seconded. The motion to adopt Ordinance 1121 as presented carried unanimously.**

FILLING VACANT COUNCIL POSITION

Deputy Mayor Stanford presented the item, followed by Council discussion. City Attorney Pratt responded to questions. Deputy Mayor Stanford noted action on this will be considered at the regular business meeting on April 28, 2016, following further discussion at the April 25, 2016 Committee of the Whole meeting, if needed. She further noted that filling a council vacancy will be incorporated into the Governance Manual.

Deputy Mayor Stanford noted she received Cmbr. Thompson's letter of resignation this evening, and indicated the position must be filled within 90 days.

Council Committee Reports/Council/Mayor/City Administrator Reports

The Mayor and Councilmembers reported on various internal and external meetings attended.

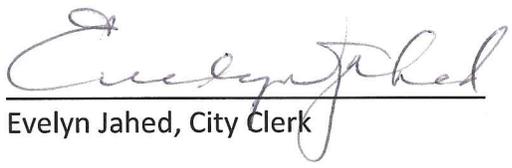
Cmbr. Stanford moved to set the date of May 5, 2016 for the next Town Hall meeting, which would be a special meeting of the Committee of the Whole, and that the draft strategic plan be posted on the website. **French seconded. The motion to schedule the Town Hall meeting for May 5, 2016 carried unanimously.**

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:27 p.m.



Jeff Johnson, Mayor



Evelyn Jahed, City Clerk