

CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR BUSINESS MEETING MINUTES
January 14, 2016

Councilmembers present: Catherine Stanford, Deputy Mayor; Tom French, Phillipa Kassover, Mark Phillips, John Resha, Hilda Thompson, John Wright

Councilmembers absent: None

Staff present: Jeff Johnson, Mayor; Pete Rose, City Administrator; Kim Adams Pratt, Interim City Attorney; Frank Zenk, Public Works Director; Steve Sutton, Police Chief; Steve Bennett, Planning & Building Director; Lee Aalund, Administrative Services Manager; Aaron Halverson, Environmental Programs Manager; Evelyn Jahed, City Clerk

Others present: 30+ visitors

CALL TO ORDER

Mayor Johnson called the January 14, 2016 City Council regular business meeting to order at 7:00 p.m.

EXECUTIVE SESSION

The City Council went into Executive Session at 7:00 p.m. for approximately five minutes to consider matters affecting national security, pursuant to RCW 42.30.110 (1)(a). At 7:06 p.m., the City Council returned from Executive Session. No announcements were made and no action was taken.

FLAG SALUTE

Cmbr. Kassover led the Council in the Pledge of Allegiance.

ADOPTION OF AGENDA

Cmbr. Resha moved to adopt the agenda as presented. **French seconded. The motion to adopt the agenda as presented carried unanimously.**

Following the vote, there was consensus of the Council to move Consent Item #7, ACS #16-001, from the Consent Agenda to Item #4 under Ordinances and Resolutions.

COUNCIL REORGANIZATIONAL MEETING

Adopt City Council Governance Manual

There was consensus of the Council to reaffirm the Governance Manual at this time and schedule it for review at a future Committee of the Whole meeting.

Election of Chair and Vice-Chair

Cmbr. Thompson nominated Catherine Stanford to serve as Deputy Mayor. There were no other nominations for the position of Deputy Mayor and the vote taken was unanimously in favor of the appointment.

Cmbr. Resha nominated Tom French to serve as Vice Chair of the City Council. There were no other nominations for the position of Vice Chair and the vote taken was unanimously in favor of the appointment.

Confirmation of Committees and Chairs

At this time, Mayor Johnson turned the meeting over to Deputy Mayor Stanford, who confirmed the Committee of the Whole, chaired by the Deputy Mayor; the Budget & Finance Committee, co-chairs Cmbrs. Resha and French; and the Communications Committee, chaired by Cmbr. Thompson. There was consensus of the Council to further consider committees and committee assignments at the upcoming Committee of the Whole meeting.

PROCLAMATION – Martin Luther King Jr. Day – January 18, 2016

Mayor Johnson read a proclamation in recognition of Martin Luther King Jr. Day on January 18, 2016.

CITIZEN COMMENTS

The following members of the audience shared comments with the Council:

- Jean Reid, 18551 28th Avenue NE, (received additional three minutes yielded to her by Jean Robbins) (Lake Forest Park Stewardship Foundation/Five-Acre Woods)
- Rick Bender (Lake Forest Park Stewardship Foundation/Five-Acre Woods)
- Elaine Ike, 3029 Fairmount Avenue SW, Seattle (Seattle Green Spaces Coalition/Five-Acre Woods)
- Natalie Pascale Boisseau, 18952 40th Place NE, Lake Forest Park (Five-Acre Woods)
- Doug Hennick, 4525 NE 201st Place, Lake Forest Park (Lake Forest Park Stewardship Foundation/Five-Acre Woods)
- John Foy, 18456 40th Place NE, Lake Forest Park (McKinnon Creek Watershed study)

- Ros Bird and Chuck Paulsen, Third Place Commons (upcoming Third Place Commons fundraising breakfast)
- Mike Dee (meeting notification)

CONSENT CALENDAR

Cmbr. Resha moved to adopt the Consent Calendar as presented, with the exception of Item #7, ACS #16-001, which was moved to Ordinances and Resolutions:

1. December 10, 2016 Council Work Session Meeting Minutes
2. December 10, 2016 Council Regular Business Meeting Minutes
3. Approval of City Expenditures for the period ending December 17, 2015, covering Claims Fund Check Nos. 72132 through 72196, in the amount of \$269,260.70; and Payroll Fund Check Nos. 12637 through 13650, in the amount of \$323,978.38, approved for payment on December 17, 2015 (*pre-paid*); automatic withdrawal from checking account 12/15/15, \$933.02, monthly bank service fees.
4. Approval of City Expenditures for the period ending December 30, 2015, covering Claims Fund Check Nos. 72197 through 72250, in the amount of \$409,066.60; and Payroll Fund Check Nos. 12651 through 12663, in the amount of \$237,934.79, approved for payment on December 30, 2015 (*pre-paid*).
5. Approval of City Expenditures for the period ending December 31, 2015, covering Claims Fund Check Nos. 72251 through 72293, in the amount of \$105,504.27, approved for payment on December 31, 2015 (*year-end*).
6. Approval of City Expenditures for the period ending January 14, 2016, covering Claims Fund Check Nos. 72316 through 72335, in the amount of \$314,416.63; and Payroll Fund Check Nos. 12673 through 12863, in the amount of \$313,621.39, approved for payment on January 14, 2016. Check Nos. 72294 through 72315 were voided due to printer error.
- ~~7. ACS #16-001, Resolution 1536/Authorizing Mayor to Sign Professional Services Contract with The Johnston Group for Federal Government Affairs Support in 2016 and Ordinance 1116/Amending the 2016 General Fund Budget Established by Ordinance 1108~~
8. ACS #16-002, Motion to Cancel January 28, 2016 City Council Regular Business Meeting
9. ACS #16-003, Setting Date for Inaugural Ceremony

Cmbr. French seconded. The motion to approve the Consent Calendar carried unanimously.

ACS #16-004, ORDINANCE 1114/ADOPTING THE COMPREHENSIVE PLAN UPDATE

Planning & Building Director Bennett presented the item and responded to questions.

Cmbr. Stanford moved to adopt Ordinance 1114 as presented. **Wright seconded. The motion to adopt Ordinance 1114 carried unanimously.**

ACS #16-005, ORDINANCE 1115/AMENDING 2016 BUDGETED COST-OF-LIVING ADJUSTMENT FOR MANAGEMENT AND PROFESSIONAL EMPLOYEES

Administrative Services Manager Aalund presented the item and responded to questions.

Cmbr. Resha moved to adopt Ordinance 1115 as presented. **French seconded. The motion to adopt Ordinance 1115 carried unanimously.**

ACS #16-006, RESOLUTION 1537/AUTHORIZING MAYOR TO SIGN MASTER WORK CREW AGREEMENT WITH STATE OF WASHINGTON DEPARTMENT OF CORRECTIONS FOR 2016

City Administrator Rose presented the item and responded to questions.

Cmbr. Wright moved to adopt Resolution 1537 as presented. **French seconded. The motion to adopt Resolution 1537 carried unanimously.**

ACS #16-001, RESOLUTION 1536/AUTHORIZING MAYOR TO SIGN PROFESSIONAL SERVICES CONTRACT WITH THE JOHNSTON GROUP FOR FEDERAL GOVERNMENT AFFAIRS SUPPORT IN 2016 AND ORDINANCE 1116 AMENDING THE 2016 GENERAL FUND BUDGET ESTABLISHED BY ORDINANCE 1108

(This item was moved from Consent Calendar #7)

Cmbr. Stanford moved to adopt Resolution 1536 and Ordinance 1116, both as presented. **Kassover seconded.**

Following Council discussion, the motion to adopt Resolution 1536 and Ordinance 1116 carried unanimously.

ACS #16-007, YEAR-END REPORT ON DEPARTMENTAL WORK PLAN

City Administrator Rose presented the item. Council comments followed.

ACS #16-008, LETTER TO SOUND TRANSIT REGARDING SOUND TRANSIT 3 PROJECTS

City Administrator Rose presented the item, noting there are two agency comment letters to Sound Transit: one letter is from the City alone and the other is a joint five-city letter.

Cmbr. Stanford moved to authorize the Mayor to sign both letters to Sound Transit regarding ST3 projects. **Thompson seconded. The motion to authorize the Mayor to sign the letters carried unanimously.**

Council Committee Reports/Council/Mayor/City Administrator Reports

The Mayor and Councilmembers reported on various internal and external meetings attended.

Cmbr. Stanford moved to make appointments of Councilmembers to serve in liaison roles representing the City on regional bodies, as follows:

Sound Cities Association

- Regional Water Quality Committee (RWQC): John Wright, Member
- Regional Transit Committee (RTC): John Wright, Member
- Children and Youth Advisory Board: Hilda Thompson, Member
- Regional Law, Safety & Justice Committee (RLSJC): Hilda Thompson, Member
- Puget Sound Regional Council (PSRC) Economic Development District Board (EDDB): Catherine Stanford, Vice President
- Sound Cities Association Public Issues Committee (PIC): Catherine Stanford, Member; Tom French, Alternate

Other

- SeaShore Transportation Forum: Jeff Johnson, Co-Chair; John Wright, Member; John Resha, Alternate
- Lake Ballinger-McAleer Creek Forum: Tom French, Member; Mark Phillips, Alternate
- Water Resource Inventory & Salmon Recovery (WRIA 8): Mark Phillips, Member; Tom French, Alternate
- I-405 Executive Committee: John Resha, Member

Thompson seconded. The motion to make appointments as outlined above carried unanimously.

EXECUTIVE SESSION AND CLOSED SESSION

At 9:04 p.m., the Council went into Executive Session for approximately 20 minutes to review the performance of a public official, pursuant to RCW 42.30.110(1)(g); discuss real estate acquisition, pursuant to RCW 42.30.110(1)(b); and discuss pending litigation, pursuant to RCW 42.30.110(1)(i); and Closed Session regarding Collective Bargaining, per RCW 42.30.140(4)(a). It was noted action may be taken following the Executive Session.

The Council returned from Executive Session at 9:28 p.m.

Cmbr. Stanford moved to confirm and ratify the settlement of the condemnation case titled City of Lake Forest Park v. MGP, King County cause number 14-2-34479-1, in the amount of \$152,202.00 to be paid to MGP, the fee title owner for a temporary construction easement and three permanent easements related to culvert improvements on Lyon Creek. **Thompson seconded. The motion carried unanimously.**

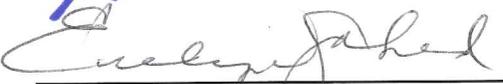
Cmbr. Stanford moved to confirm and ratify the settlement for the temporary construction easement in the condemnation case titled City of Lake Forest Park v. Taylor, King County cause number 14-2-34466-0, in the amount of \$4,625.00, related to culvert improvements on Lyon Creek. **French seconded. The motion carried unanimously.**

ADJOURNMENT

Cmbr. Stanford moved to adjourn the meeting at 9:30 p.m. **French seconded. The motion to adjourn carried unanimously.**



Jeff Johnson, Mayor



Evelyn Jahed, City Clerk